



भारत सरकार,  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय,  
कार्मिक एवं प्रशिक्षण विभाग,  
कर्मचारी चयन आयोग,  
ब्लॉक सं- 12, केन्द्रीय कार्यालय परिसर,  
लोधी रोड, नई दिल्ली-110003.

Government of India,  
Ministry of Personnel, Public Grievances & Pensions,  
Department of Personnel and Training,  
Staff Selection Commission,  
Block No. 12, CGO Complex, Lodhi Road,  
New Delhi - 110003.

(To be uploaded on the website of the Commission (<https://ssc.gov.in>) on 22-09-2025)

## **Notice**

### **Constable (Executive) Male and Female in Delhi Police Examination, 2025**

|                                                                                                            |                                        |
|------------------------------------------------------------------------------------------------------------|----------------------------------------|
| Date for submission of the Online Application Form                                                         | 22-09-2025 to 21-10-2025               |
| Last date and time for receipt of the Online Application Form                                              | 21-10-2025 (23:00 hours)               |
| Last date and time for making online fee payment                                                           | 22-10-2025 (23:00 hours)               |
| Dates of 'Window for Online Application Form Correction' and online payment of Correction Charges.         | 29-10-2025 to 31-10-2025 (23:00 hours) |
| Tentative Schedule of Computer-Based Examination                                                           | December, 2025/ January, 2026          |
| Toll-Free Helpline Number to be called in case of any difficulty in filling up the Online Application Form | 180 030 930 63                         |

### **“GOVERNMENT STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER BALANCE AND WOMEN CANDIDATES ARE ENCOURAGED TO APPLY”**

**F. No. HQ-C-3020/2/2025-C-3:** As per the Memorandum of Understanding signed between the Delhi Police and the Staff Selection Commission, the Commission will conduct an Open Competitive Examination for the recruitment of Constable (Executive) Male and Female in the Delhi Police. Candidates from all parts of the country will be eligible to apply. The post is not identified as suitable for Persons with Benchmark Disabilities (PwBD). The salient features of the recruitment Examination are as under: -

- 1.1 The Examination Notice will be published by the SSC based on the vacancies intimated by the Delhi Police.
- 1.2 The Application Form will be accepted only in online mode only.

- 1.3 Computer-Based Examination (CBE) will be conducted by the Commission in English and Hindi only.
  - 1.4 Physical Endurance and Measurement Test (PE&MT) will be scheduled and conducted by the Delhi Police in Delhi after the declaration of the result of the CBE. Further, the PE&MT is qualifying in nature.
  - 1.5 Collection of required eligibility certificates/ documents from the candidates and their verification with the original certificates will be carried out at the time of PE&MT/ Document Verification (DV) by the Delhi Police.
  - 1.6 Final result will be declared by the Commission based on the performance of candidates in the Computer Based Examination subject to their qualifying the PE&MT and other conditions stipulated in the Notice of the Examination.
  - 1.7 RTI/ Public Grievances/ Representations relating to Online Application Forms, conduct of Computer Based Examination, Answer Keys, declaration of result, and preparation of Merit List would be handled by the SSC.
  - 1.8 Court cases filed by the candidates at Delhi relating to conduct of Computer Based Examination, Answer Keys, short-listing of candidates for appearing in PE&MT and preparation of final result of provisionally selected candidates will be handled by Delhi Police. The court cases of other regions/out of Delhi on these matters will be handled by the SSC.
  - 1.9 Court cases/ RTI/ Public Grievances/ Representations relating to all other issues like Scheme of Examination, vacancies, conduct of Physical Endurance & Measurement Test (PE&MT), Document Verification and Medical Examination, etc., will be dealt with by Delhi Police. Grievances, if any, in connection with PE&MT/ DV will be raised by the candidate before the Recruitment Board of the Delhi Police on the same day; thereafter, no representation will be considered by the Delhi Police/ the Staff Selection Commission.
2. **Pay Scale:** Pay Level-3 (₹ 21700- 69100/-) (Group 'C',)
3. **Tentative Vacancies:** The details of tentative vacancies are as follows: -

| S. No. | Name of Post                                        | Number of vacancies |            |             |             |            |             |
|--------|-----------------------------------------------------|---------------------|------------|-------------|-------------|------------|-------------|
|        |                                                     | UR                  | EWS        | OBC         | SC          | ST         | Total       |
| 1      | Constable (Exe.)-Male                               | 1914                | 456        | 967         | 729         | 342        | 4408        |
| 2      | Constable (Exe.)-Male<br>[Ex-Servicemen (Others)]   | 107                 | 26         | 54          | 62          | 36         | 285         |
| 3      | Constable (Exe.)-Male<br>[Ex-Servicemen (Commando)] | 106                 | 25         | 56          | 138         | 51         | 376         |
| 4      | Constable (Exe.)-Female                             | 1047                | 249        | 531         | 457         | 212        | 2496        |
|        | Total vacancies                                     | <b>3174</b>         | <b>756</b> | <b>1608</b> | <b>1386</b> | <b>641</b> | <b>7565</b> |

*Note: - The number of vacancies is provisional and liable to change. The Commission has no role in the determination of total vacancies, backlog vacancies, segregation of vacancies under various reserved categories.*

- 3.1 10% vacancies are reserved for Ex-servicemen in each category of Constable (Exe.) male. Out of the 10% quota meant for Ex-servicemen, half, i.e., 50% of such quota, has been reserved for the following categories of Ex-servicemen: -
  - 3.1.1 Having served in the Special Forces/ NSG (Special Action Group) or;

3.1.2 Having received a QI 'Qualified Instructors' grading in the Commando course, or;

3.1.3 Officers from the Navy/ Air Force who have worked in the specialized Commando-type units.

**Note1:** The reservation in respect of Ex-Servicemen is subject to the outcome of SLP (Civil) No. 1980/2014-Commissioner of Police, Delhi Vs. Pawan Singh & Ors & 1985/2014-Commissioner of Police, Delhi Vs Devi Ram & Anr & Ors.

**Note 2:** The personnel of CAPFs are not eligible to apply under the Ex-Servicemen category.

3.2 The Commission will make a selection of candidates pursuant to the vacancies reported by the Delhi Police. The Commission does not have any role in deciding the number of vacancies. Implementation of the reservation policy, maintaining the reservation roster, 'Reserve Panel' and earmarking of vacancies for different categories come under the domain of the Delhi Police.

4. **Nationality/ Citizenship:** Candidate must be a citizen of India.

5. **Age Limit:** 18-25 years as on 01-07-2025. Candidates should not have been born earlier than 02-07-2000 and later than 01-07-2007.

5.1 Permissible relaxations in the upper age limit for different categories are as under: -

| Code No. | Category                                                                                                                                                                                                                                                                                            | Age relaxation permissible beyond the upper age limit/Age Limit |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| 01       | SC/ ST                                                                                                                                                                                                                                                                                              | 5 years                                                         |
| 02       | OBC                                                                                                                                                                                                                                                                                                 | 3 years                                                         |
| 20       | Sportspersons of distinction who have represented a State at the National Level or the Country at the International level in sports during the preceding three years from the closing date of receipt of Online Application Forms. (other than SC/ST) (List of Games/ Sports at <b>Annexure-X</b> ) | 5 years                                                         |
| 21       | Sportspersons of distinction who have represented a State at the National Level or the Country at the International level in sports during the preceding three years from the closing date of receipt of online applications (SC/ ST) (List of Games/ Sports at <b>Annexure-X</b> )                 | 10 years                                                        |
| 22       | Departmental candidate of the Delhi Police (UR/EWS) who have rendered not less than 3 years of regular and continuous service as on the closing date.                                                                                                                                               | Up to 40 years                                                  |
| 23       | Departmental candidate of the Delhi Police (OBC) who have rendered not less than 3 years of regular and continuous service as on the closing date.                                                                                                                                                  | Up to 43 years                                                  |
| 24       | Departmental candidate of the Delhi Police                                                                                                                                                                                                                                                          | Up to 45 years                                                  |

| Code No. | Category                                                                                                                                                                       | Age relaxation permissible beyond the upper age limit/Age Limit                                                                |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
|          | (SC/ ST) who have rendered not less than 3 years of regular and continuous service as on the closing date.                                                                     |                                                                                                                                |
| 25       | Sons and daughters of serving, retired or deceased Delhi Police personnel/ Multi-Tasking Staff of Delhi Police.                                                                | Up to 29 years                                                                                                                 |
| 26       | Ex-Servicemen (UR/ EWS)                                                                                                                                                        | 03 years after deduction of the military service rendered from the actual age as on the date of reckoning.                     |
| 27       | Ex-Servicemen (OBC)                                                                                                                                                            | 06 years (3 years + 3 years) after deduction of the military service rendered from the actual age as on the date of reckoning. |
| 28       | Ex-Servicemen (SC/ ST)                                                                                                                                                         | 08 years (3 years + 5 years) after deduction of the military service rendered from the actual age as on the date of reckoning. |
| 29       | Widows, divorced and judicially separated women who have not re-married.<br>(The crucial date for such claim will be the closing date for receipt of Online Application Form.) | 5 years                                                                                                                        |

- 5.2 Date of Birth filled by the candidate in the Online Application Form and the same recorded in the Matriculation/ Secondary Examination Certificate will be accepted by the Commission for determining the age of the candidate, and no subsequent request for change will be considered or granted.
- 5.3 Wards of Delhi Police personnel and Multi-Tasking Staff of Delhi Police belonging to SC/ ST/ OBC/ Hill Area categories will not be entitled to get double relaxation. They can either avail relaxation in their own category or as a ward of Delhi Police personnel and Multi-Tasking Staff of Delhi Police.
- 5.4 The relaxation in age, height/ chest and educational qualification will be extended to the wards of only those Delhi Police personnel and Multi-Tasking Staff of Delhi Police who have not been awarded the punishment of dismissal/ removal/ termination or compulsory retirement by way of penalty.
- 5.5 A “Departmental candidate” means bandsman, bugler, mounted Constable, dispatch rider, driver, dog handler, and Multi-Tasking Staff enlisted in the Delhi Police with a minimum of three years continuous service in the Delhi Police on the closing date of receipt of the Online Application Form and who otherwise fulfills all educational and other physical qualifications.
- 5.6 Ex-Servicemen, who are paid from the Central revenues, are eligible to be re-enlisted as constables at the discretion of the Appointing Authority if their discharge certificate shows previous service as Good or of higher classification/ grading, provided that: -

- 5.6.1 They have been discharged from the Armed Services within two years from the closing date of receipt of the Online Application Form.
- 5.6.2 They conform to the educational standards laid down for recruits from the open market and qualify endurance/ efficiency tests as prescribed.
- 5.6.3 They are medically fit for police service according to the standards prescribed for recruits.
- 5.7 Ex-Servicemen (ESM), who have already secured employment under Central Government (including State Govt./ Public Sector Undertakings/ Autonomous Bodies/Statutory Bodies/Nationalized Banks etc.) in Group 'C' & 'D' posts, will be **permitted the benefit of age-relaxation as prescribed for ESM for securing another employment in higher grade or cadre in Group-C/D under the Central Government.** However, such a candidate will not be eligible for the benefit of reservation for ESM in Central Government jobs. However, if an ESM applies for various vacancies before joining any civil employment, he can avail of the benefit of reservation as ESM for any subsequent employment. However, to avail of this benefit, an ESM as soon as he joins any civil employment, should give a self-declaration/undertaking to the employer concerned about the date-wise details of applications for various vacancies for which he had applied before joining the initial civil employment. Further, this benefit would be available only in respect of vacancies which are filled on direct recruitment and wherever reservation is applicable to the ESM.
- 5.8 The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for the purpose of age relaxation.
- 5.9 The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of "ex-serviceman" are permitted to apply for re-employment, one year before the completion of the specified terms of engagement and avail themselves of all concessions available to Ex-Servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of Union.
- 5.10 All such candidates who are serving in the Armed Forces and intend to apply under Ex-Servicemen category will be required to submit an 'NOC' from the department at the time of Documents Verification, which shall clearly mention their date of discharge from the Armed Forces. The date of discharge/ date of completion of a specified term of engagement with the Armed Forces must be within one year from the closing date of receipt of Online Application Form of the Examination. Such candidates must also acquire the status of an Ex-servicemen within the stipulated period of one year from the closing date of receipt of the Online Application Form.
- 5.11 A Matriculate Ex-Serviceman (which term includes an ex-serviceman, who has obtained the Indian Army Special Certificate of Education or the corresponding certificate in the Navy or Air Force), who has put in not less than 15 years of service in the Armed Forces of the Union will be considered eligible for the post.
- 5.12 **Age concession/ reservation is not admissible to sons, daughters and dependents of ex-servicemen. Therefore, such candidates should not indicate their category as ex-servicemen.**
- 5.13 **Explanation:** An 'ex-serviceman' means a person:

5.13.1 Who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy or Air Force of the Indian Union, and

- (i) who retired from such service after earning his/ her pension; or
- (ii) whose discharge book has the endorsement of Ex-servicemen; or
- (iii) who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
- (iv) who has been released, otherwise than on his own request, from such service as a result of reduction in establishment; or
- (v) who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; and includes personnel of the Territorial Army of the following categories, namely:
  - a. Pension holders for continuous embodied service,
  - b. Persons with disability attributable to military service; and
  - c. Gallantry award winners

5.13.2 The Territorial Army personnel will, however, be treated as ex-servicemen w.e.f. 15-11-1986.

6. **Process of Certification and Format of Certificate:**

- 6.1 Candidates who wish to be considered against reserved vacancies or seek age-relaxation are required to submit the requisite certificate from the competent authority, in the prescribed format (wherever specified) whenever such certificates are sought by Delhi Police at the time of PE&MT/ Document Verification. Otherwise, their claim for SC/ ST /OBC /EWS, etc. category will not be entertained, and their candidature/ Online Application Form will be considered under the Un-reserved (UR) category. Further, if the candidate has sought any other age-relaxation and is not able to produce the relevant certificate, he/ she will be considered in his/ her respective category, i.e., SC/ ST/ OBC/ EWS/ UR. The formats of the certificates are annexed to the Notice of Examination.
- 6.2 Candidates claiming benefits under the OBC category shall be in accordance with the castes notified in the Central List. This relaxation will also be admissible for candidates who are issued an OBC certificate by the Government of NCT of Delhi. They must ensure that they are entitled to such reservation as per eligibility and do not fall in the creamy layer on the crucial date. The crucial date for this purpose will be the closing date of the receipt of the Online Application Form. The "crucial date" means that the candidate should belong to the relevant category as on that date; it does not refer to the date of issue of the certificate.
- 6.3 Candidates applying under the EWS category and seeking appointment on the basis of reservation to EWS must ensure that he/she possesses the Income & Asset certificate valid for the financial year 2025-26 issued on the basis of income for the financial year 2024-25 as per **Annexure-VIII** in accordance with the DoP&T OM No. 36039/1/2019-Estt(Res.) dated 31.01.2019. The crucial date



for this purpose will be the closing date of the receipt of the Online Application Form. The "crucial date" means that the candidate should belong to the relevant category as on that date; it does not refer to the date of issue of the certificate.

- 6.4 Candidates seeking reservation benefits for SC/ ST must ensure that they are entitled to such reservation as per eligibility on the crucial date. They should also possess the caste/ community certificate. The crucial date for this purpose will be the closing date of the receipt of the Online Application Form. The "crucial date" means that the candidate should belong to the relevant category as on that date; it does not refer to the date of issue of the certificate.

7. **Essential Qualification (as on 21-10-2025, i.e. on the closing date of receipt of Online Application Form)**

- 7.1 10+2 (Senior Secondary) passed from a recognized Board. Educational qualification is relaxable up to 11<sup>th</sup> passed for the:
- 7.1.1 Sons/ daughters of serving, retired or deceased Delhi Police Personnel/ Multi-Tasking Staff of Delhi Police, and
  - 7.1.2 Bandsmen, buglers, mounted constables, drivers, dispatch riders, etc. of Delhi Police only.
- 7.2 Male candidates must possess a valid driving license for LMV (Motorcycle or Car) as on the date of the PE&MT. **Learner License** is not acceptable.
- 7.3 Candidates who have not acquired the essential educational qualification as on the stipulated date will not be eligible and need not to apply.
- 7.4 As per the Ministry of Human Resource Development Notification dated 10-06-2015 published in Gazette of India all the degrees/ diplomas /certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be Universities under Section 3 of the University Grant Commission Act 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to posts and services under the Central Government provided they have been approved by the University Grants Commission. However, such degrees should be recognized for the relevant period when the candidate acquired the said qualification.
- 7.5 As per the UGC (Open and Distance Learning) Regulations, 2017 published in official Gazette on 23-06-2017, under Part-III (8)(v), the programs in engineering, medicine, dental, nursing, pharmacy, architecture and physiotherapy, etc. are not permitted to be offered under the Open and Distance Learning mode. However, B.Tech. degree/ diploma in Engineering awarded by the IGNOU to the students who were enrolled up to academic year 2009-10 shall be treated as valid, wherever applicable.
- 7.6 All candidates who are shortlisted by the Commission for Physical Endurance & Measurement Test (PE&MT) will be required to produce the relevant Certificates such as Mark sheets, Provisional Certificates etc. for completion of the requisite educational qualification in original as proof of having acquired the minimum educational qualification on or before **the closing date of receipt of Online Application Form** failing which the candidature of such candidates will be cancelled. The candidates, who are able to prove by documentary evidence that the result of the qualifying Examination was declared on or before the cut-

off date and he/ she has been declared passed, will also be considered to meet the educational qualification. **It is reiterated that the result of the requisite educational qualification must have been declared by the Board concerned by the specified date. Mere processing of the result by the Board by the crucial cut-off date does not fulfil the EQ requirement.**

- 7.7 **Incentive to NCC Certificate Holders:** The incentive to the 'NCC Certificate' holders will be granted at the following scales: -

| <b>Certificate Category</b> | <b>Incentive/ Bonus marks</b>              |
|-----------------------------|--------------------------------------------|
| NCC 'C' Certificate         | 5% of the maximum marks of the Examination |
| NCC 'B' Certificate         | 3% of the maximum marks of the Examination |
| NCC 'A' Certificate         | 2% of the maximum marks of the Examination |

**Note:**

- (i) The benefit will only be given on production of the original certificate supporting their claims (subject to verification) at the time of PE&MT/ Document Verification.
- (ii) The crucial date for this purpose will be the closing date of the receipt of the Online Application Form.
- (iii) This benefit is not available for Ex-servicemen.

- 7.8 **Weightage of Additional Marks:** The weightage of additional marks will be given to the candidates possessing a Degree or Post Graduate Diploma Certificate awarded by the Rashtriya Raksha University (RRU), which will be at the following scales: -

| <b>Class obtained in Degree/ Post Graduate Diploma</b> | <b>Additional marks to be given</b>        |
|--------------------------------------------------------|--------------------------------------------|
| Distinction                                            | 5% of the maximum marks of the Examination |
| First Class                                            | 4% of the maximum marks of the Examination |
| Second Class                                           | 3% of the maximum marks of the Examination |
| Pass Class                                             | 2% of the maximum marks of the Examination |

**Note:**

- (i) The benefit will only be given on production of the original certificate supporting their claims (subject to its verification) at the time of PE&MT/ Document Verification.
- (ii) The crucial date for this purpose will be the closing date of the receipt of the Online Application Form.

8. **How to Apply:**

- 8.1 All the candidates who wish to apply in response to this Examination Notice are required to complete their One-Time Registration (OTR) on the website of the Commission (<https://ssc.gov.in>). The earlier OTR generated on the old website (<https://ssc.nic.in>) will not be functional for the new website. Subsequent to OTR, the candidates can proceed to fill up the Online Application Form for the Examination. Once an OTR has been generated on the new website(<https://ssc.gov.in>), it will continue to remain valid for all the Examinations to be applied for on the new website. For detailed instructions, please refer to **Annexure-I** and **Annexure-II** of the Examination Notice. The



Sample Proforma of One-Time Registration and Online Application Forms are attached as **Annexure-IA** and **Annexure-IIA**.

- 8.2 The Online Application Form must be submitted only in online mode, either at the website of SSC(HQ) (<https://ssc.gov.in>) or through the ‘my SSC’ mobile application (which can be downloaded from the Google Play Store). For detailed instructions, please refer to **Annexure-I** and **Annexure-II** of this Examination Notice as well as the Notice dated 02.06.2025 relating to a mobile app as available on the website of the Commission. Sample proforma of One-time Registration and Online Application Form are attached as **Annexure-IA** and **Annexure-IIA**.
- 8.3 The candidates are advised to opt for Aadhaar-Based Authentication, in terms of the Aadhaar Policy as published on the website of the Commission, while completing their OTR process. The Online Application Form of the Candidates who opt for Aadhaar Authentication will not be rejected on the ground that the photograph and/or signature uploaded by the candidate are not as per the prescribed standards. Such candidates will not be required to produce recent colour photographs, original valid Photo-Identity proof for admission to the Examination Venue at the time of the Computer Based Examination.
- 8.4 The candidates are not required to have a pre-existing photograph of himself/herself for submitting the Online Application Form. The Online Application Form module has been so designed to capture a real-time photograph of the candidate while filling up the Online Application Form. The candidate will be required to stand/ sit before the camera when prompted by the Online Application Form module and to scrupulously observe the following instructions while capturing the photograph: -
- (i) Find a place with good light and a plain background.
  - (ii) Ensure the camera is at eye level before taking the photo.
  - (iii) Position yourself directly in front of the camera and look straight ahead.
  - (iv) Ensure that your face is fully inside the prescribed area delineated by the camera and that it is neither too close nor too far. It should cover the area fully, and no part of the face should be outside the area delineated by the camera.
  - (v) Candidates shouldn't wear a cap, mask or glasses/ spectacles while capturing the photo.
- The Specimens of acceptable/ not-acceptable photographs are given in **Annexure-III(4/4)**.
- 8.5 The appearance of a candidate, while appearing for the Examination, should be as per the photograph in the Online Application Form. The candidate should ensure that the photograph captured is clear, without a cap or spectacles, and has a full-frontal view. The Online Application Forms with photographs not in accordance with the instructions are liable to be rejected. In no case should the candidate capture the photograph of his/her pre-existing photograph. All such Online Application Forms where the photograph of his/her pre-existing photograph is captured will be rejected summarily. **However, the Online Application Form of candidates submitted through the Aadhaar-Based Authentication process will not be rejected on the aforesaid grounds.**
- 8.6 Candidates are required to upload the scanned signature in JPEG format (10 to

20 KB). The image dimension of the signature should be about 6.0 cm (width) x 2.0 cm (height). Online Application Forms with inappropriate photographs or blurred/miniature signatures, not meeting the prescribed requirement, will be rejected summarily. However, the Online Application Form of the candidates submitted using the Aadhaar-Based Authentication process will not be rejected on the aforesaid grounds.

- 8.7 The last date and time for submission of the Online Application Form is 21-10-2025 (23:00 Hours).
- 8.8 **Candidates are advised in their own interest to submit the Online Application Form much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to log in to the SSC website on account of heavy load on the website during the closing days.**
- 8.9 The Commission will not be responsible for the candidates not being able to submit their Online Application Form within the last date on account of the aforesaid reasons or for any other reason beyond the control of the Commission.
- 8.10 Before submission of the Online Application Form, candidates must check that they have filled correct details in each field of the Online Application Form. They should also check that the photograph and signature are meeting all the above requirements. Candidates are advised to keep a copy of the Online Application Form.
- 8.11 The information furnished by the candidates in their Online Application Form will be verified by the Delhi Police with reference to the original documents during the Document Verification. During verification of the documents, if it is found that any information furnished by the candidate in the Online Application Form is wrong, his/ her candidature will be rejected forthwith. The candidates should ensure that they have furnished correct information in the Online Application Form.

9. **Online Application Form Fee and Mode of Payment:**

- 9.1 Fee payable: ₹100/- (Rupees One Hundred only).
- 9.2 Women candidates and candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST) and Ex-servicemen (ESM) eligible for reservation are exempted from payment of the fee.
- 9.3 Fee can be paid online through BHIM UPI, Net Banking or by using Visa, Mastercard, Maestro, or RuPay Debit cards.
- 9.4 Fee can be paid by the candidates up to **22-10-2025 (23:00 Hours)** through online mode only. There will be no option to pay the fee through any other mode.
- 9.5 Online Application Form received without the prescribed fee shall not be considered and summarily rejected. No representation against such rejection will be entertained. The fee once paid shall not be refunded under any circumstances, nor will it be adjusted against any other Examination or selection.
- 9.6 Candidates who are not exempted from fee payment must ensure that their fee has been deposited with the SSC. If the fee is not received by the SSC, the status of the Online Application Form is shown as '**Incomplete**', and this information is printed at the top of the printout of the Online Application Form. Also, the status of fee payment can be verified at the '**Payment Status**' link provided in the candidate's login screen. Such an Online Application Form, which remains incomplete due to non-receipt of fee, will be SUMMARILY REJECTED, and

no request for consideration of such Online Application Form and fee payment after the period specified in the Notice of the Examination shall be entertained.

- 9.7 Fee once paid shall not be refunded under any circumstances, nor will it be adjusted against any other Examination or selection.
- 9.8 Any issue/concern relating to payment transaction can be filed at the candidate's login portal through feedback mechanism.

10. **Window for Online Application Form Correction [29-10-2025 to 31-10-2025 (23:00 hours)]:**

- 10.1 After the closing date for receipt of the Online Application Form, the Commission will provide a period of 2 days to enable candidates to correct/modify Online Application Form parameters, wherein candidates will be allowed to re-submit Application Form after making requisite corrections/changes in the One-Time Registration/ Online Application Form data as per their requirement.
- 10.2 A candidate will be allowed to correct and re-submit his modified/ corrected Online Application Form two times during the 'Window for Online Application Form Correction' i.e., if he has made mistake in his updated Online Application Form also, he will be allowed to re-submit one more modified/corrected Online Application Form after making requisite corrections/modifications. No more corrections in the Online Application Form will be allowed under any circumstances.
- 10.3 Only those candidates will be allowed to make corrections in the Online Application Form whose completed Online Application Form, along with payment of the requisite fee, have been received by the Commission within the specified period.
- 10.4 The latest modified Online Application Form will be treated as the valid one, and the previous Online Application Form(s) submitted by such candidates will be cancelled.
- 10.5 The Commission will levy a uniform correction charge of ₹200/- (Rupees Two Hundred Only) for making correction(s) and re-submitting the modified/corrected Online Application Form for the first time and ₹500/- (Rupees Five Hundred) for making correction and re-submitting the modified/corrected application for the second time. The correction charges will be applicable to all candidates irrespective of their gender/ category.
- 10.6 The correction charges can be paid only in online mode through BHIM UPI, Net Banking or by using Visa, Mastercard, Maestro, or RuPay Debit cards.
- 10.7 The correction charges once paid shall not be refunded under any circumstances, nor will they be adjusted against any other Examination or selection.
- 10.8 Before submission of the corrected Online Application Form, candidates must check that they have filled correct details in each field of the Online Application Form. **After expiry of the 'Window for Online Application Form Correction', no change/ correction/ modification will be allowed under any circumstances. Requests received in this regard in any form, like Post, Fax, Email, by hand, etc., shall not be entertained by the Commission and will be summarily rejected.**

11. **Centres of Examination:**

- 11.1 A candidate must indicate the Centre(s) in the Online Application Form in which he/ she desires to take the Examination. Details about the Examination Centres and Regional Offices under whose jurisdiction these Examination Centres are located are as follows: -

| S No | Examination Centres & Centre Code                                                                                                                                                                                                                                                                                                                   | SSC Region and States/ UTs under the jurisdiction of the Region                                     | Address of the Regional Offices/ Website                                                                                                                                                                                                   |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Bhagalpur (3201), Muzaffarpur (3205), Patna (3206), Agra (3001), Bareilly (3005), Gorakhpur (3007), Jhansi (3008), Kanpur (3009), Lucknow (3010), Meerut (3011), Prayagraj (3003), Varanasi (3013), Gaya (3203).                                                                                                                                    | <b>Central Region (CR)/</b><br>Bihar and Uttar Pradesh                                              | Regional Director (CR),<br>Staff Selection Commission,<br>34-A, Mahatma Gandhi Marg, Civil lines, Kendriya Sadan, Prayagraj – 211001.<br>( <a href="http://www.ssc-cr.org">http://www.ssc-cr.org</a> )                                     |
| 2    | Sri Vijaya Puram (4802), Dhanbad (4206), Jamshedpur (4207), Ranchi (4205), Balasore (4601), Behrampur Ganjam (4602), Bhubaneswar (4604), Cuttack (4605), Kalyani (4419), Rourkela (4610), Sambalpur (4609), Gangtok (4001), Asansol (4417), Kolkata/Howrah (4410), Siliguri (4415), Burdwan (4422), Durgapur (4426), Suri (4416), Dhenkanal (4611). | <b>Eastern Region (ER)/</b><br>Andaman & Nicobar Islands, Jharkhand, Odisha, Sikkim and West Bengal | Regional Director (ER),<br>Staff Selection Commission, 8 <sup>th</sup> Floor, 1 <sup>st</sup> MSO Building, 234/4, Acharya Jagadish Chandra Bose Road, Kolkata, West Bengal-700020<br>( <a href="http://www.sscer.org">www.sscer.org</a> ) |
| 3    | Belagavi (9002), Bengaluru (9001), Hubballi (9011), Kalaburagi (Gulbarga) (9005), Mangaluru (9008), Mysuru (9009), Shivamogga (9010), Udupi (9012), Ernakulam (9213), Kollam (9210), Kottayam (9205), Kozhikode (9206), Thiruvananthapuram (9211), Thrissur (9212), Kannur (9202), Kavaratti (9401)                                                 | <b>Karnataka, Kerala Region (KKR)/</b><br>Lakshadweep, Karnataka and Kerala                         | Regional Director (KKR),<br>Staff Selection Commission, 1 <sup>st</sup> Floor, “E” Wing, Kendriya Sadan, Koramangala, Bengaluru, Karnataka-560034<br>( <a href="http://www.ssckkr.kar.nic.in">www.ssckkr.kar.nic.in</a> )                  |
| 4    | Bhopal (6001), Gwalior (6005), Indore (6006), Jabalpur (6007), Satna (6014) Sagar (6015), Bilaspur (6202), Raipur (6204), Durg Bhilai (6205)                                                                                                                                                                                                        | <b>Madhya Pradesh (MPR)/</b><br>Chhattisgarh and Madhya Pradesh                                     | Regional Director (MPR),<br>Staff Selection Commission, 5 <sup>th</sup> Floor, Investment Building, LIC Complex, Pandri, Raipur Chattattisgarh-492004.<br>( <a href="http://www.sscmpr.org">www.sscmpr.org</a> )                           |
| 5    | Itanagar (5001), Dibrugarh (5102), Guwahati (Dispur) (5105), Jorhat (5107), Silchar (5111), Tejpur (5112), Imphal (5501),                                                                                                                                                                                                                           | <b>North Eastern Region (NER)/</b><br>Arunachal Pradesh, Assam,                                     | Regional Director (NER),<br>Staff Selection Commission, Housefed Complex,                                                                                                                                                                  |

|   |                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                         |                                                                                                                                                                                                                            |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | Churachandpur (5502), Shillong (5401), Aizwal (5701), Dimapur (5301), Kohima (5302), Agartala (5601).                                                                                                                                                                                                                                                                                                                      | Manipur, Meghalaya, Mizoram, Nagaland and Tripura.                                                      | Last Gate, Beltola-Basistha Road, P. O. Assam Sachivalaya, Dispur, Guwahati, Assam-781006<br><br>( <a href="http://www.sscner.org.in">www.sscner.org.in</a> )                                                              |
| 6 | Delhi NCR (2201), Ajmer (2401), Bikaner (2404), Jaipur (2405), Jodhpur (2406), Sikar (2411), Udaipur (2409), Dehradun (2002), Haldwani (2003), Roorkee (2006).                                                                                                                                                                                                                                                             | <b>Northern Region (NR)/</b> Delhi, Rajasthan and Uttarakhand                                           | Regional Director (NR), Staff Selection Commission, Block No. 12, CGO Complex, Lodhi Road, New Delhi- 110003<br><br>( <a href="http://www.sscnr.nic.in">www.sscnr.nic.in</a> )                                             |
| 7 | Chandigarh (1601), Hamirpur (1202), Shimla (1203), Jammu (1004), Leh (1005), Samba (1010), Srinagar (J&K) (1007), Amritsar (1404), Jalandhar (1402), Patiala (1403), Ludhiana (1405).                                                                                                                                                                                                                                      | <b>North Western (NWR)/</b> Chandigarh, Haryana, Himachal Pradesh, Jammu and Kashmir, Ladakh and Punjab | Regional Director (NWR), Staff Selection Commission, Block No. 3, Ground Floor, Kendriya Sadan, Sector-9, Chandigarh-160009<br><br>( <a href="http://www.sscnwr.org">www.sscnwr.org</a> )                                  |
| 8 | Chirala (8011), Guntur (8001), Kakinada (8009), Kurnool (8003), Nellore (8010), Rajahmundry (8004), Tirupati (8006), Vijayawada (8008), Vishakhapatnam (8007), Eluru (8016), Puducherry (8401), Chennai (8201), Coimbatore (8202), Madurai (8204), Salem (8205), Tiruchirappalli (8206), Vellore (8208), Hyderabad/Secunderabad (8601), Warangal (8603), Ongole (8014), Siddipet (3206), Thoothukudi (3210), Karur (3203). | <b>Southern Region (SR)/</b> Andhra Pradesh, Puducherry, Tamil Nadu and Telangana.                      | Regional Director (SR), Staff Selection Commission, 2 <sup>nd</sup> Floor, EVK Sampath Building, DPI Campus, College Road, Chennai, Tamil Nadu-600006<br><br>( <a href="http://www.sscsr.gov.in">www.sscsr.gov.in</a> )    |
| 9 | Panji (7801), Ahmadabad/Gandhinagar (7001), Anand (7011), Rajkot (7006), Surat (7007), Vadodara (7002), Amrawati (7201), Chhatrapati Sambhaji Nagar (7202), Jalgaon (7214), Kolhapur (7203), Mumbai (7204), Nagpur (7205), Nanded (7206), Nashik (7207), Pune (7208).                                                                                                                                                      | <b>Western Region (WR)/</b> Dadra and Nagar Haveli and Daman and Diu, Goa, Gujarat and Maharashtra      | Regional Director (WR), Staff Selection Commission, 1 <sup>st</sup> Floor, South Wing, Pratishtha Bhawan, 101, Maharshi Karve Road, Mumbai, Maharashtra-400020<br><br>( <a href="http://www.sscwr.net">www.sscwr.net</a> ) |

- 11.2 A candidate has the option to give the preference of three centres (anywhere in the country) for appearing in the Computer Based Examination, in order of priority. No request for change of Centre will be considered later, under any circumstances. Hence, the candidates should select the centres carefully and indicate the same correctly in their Online Application Form.

- 11.3 The Commission will endeavour to accommodate all the candidates in the centre opted for by them. However, the Commission reserves the right to add new centres (s) of Examination in addition to the list of centres given at Para 12.1 above or to cancel any centre from the aforesaid list and ask the candidates opting for that centre to appear from any other centre. The Commission also reserves the right to divert candidates of a centre to some other centre to take the Examination.

12. **Scheme of Examination:**

- 12.1 The Examination will consist of a Computer Based Examination, Physical Endurance and Measurement Test (PE&MT), followed by the Medical Examination of the shortlisted candidates.
- 12.2 Marks scored by candidates in the Computer Based Examination, if conducted in multiple shifts, will be normalized by using the formula published by the Commission vide its Notice dated 02-06-2025 on the website, and such normalized scores will be used to determine final merit and cut-off marks of the Examination.
- 12.3 The schedule of conduct of the CBE indicated in the Notice is tentative. Any change in the schedule of the Examination will be informed to the candidates only through the website of the Commission.

**Computer-Based Examination:** The Computer-Based Examination will consist of **one objective-type multiple-choice paper** containing **100 questions** carrying **100 marks**, with the following composition: -

| Part    | Subject                                                                                                      | Number of Questions | Maximum Marks | Duration/<br>Time allowed |
|---------|--------------------------------------------------------------------------------------------------------------|---------------------|---------------|---------------------------|
| Part-A  | General Knowledge/<br>Current Affairs                                                                        | 50                  | 50            | 90 minutes                |
| Part-B  | Reasoning                                                                                                    | 25                  | 25            |                           |
| Part -C | Numerical Ability                                                                                            | 15                  | 15            |                           |
| Part-D  | Computer<br>Fundamentals, MS<br>Excel, MS Word,<br>Communication,<br>Internet, WWW and<br>Web Browsers, etc. | 10                  | 10            |                           |

- 12.4 There will be negative marking of 0.25 marks for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.
- 12.5 The Computer Based Examination will be conducted in English and Hindi only.
- 12.6 Tentative Answer Keys of Computer-Based Examination will be placed on the website of the Commission after having conducted the CBE. Candidates may go through the Answer Keys and submit online representations, if any, within the time limit given by the Commission, on payment of ₹ 50/- per question, which is non-refundable. Representations on the matter received through any other modalities, i.e., letter, application, email, etc., will not be entertained. Representation regarding the Answer Keys will be scrutinized before finalization of the Answer Keys, and the decision of the Commission in this regard will be final.



- 12.7 The Final Answer Keys will be used for processing the result of Computer-Based Examination. Final Answer Keys as well as marks will be made available on the website of the Commission after the declaration of the result of the Computer-Based Examination.
- 12.8 The schedule of the Examination indicated in the Notice is tentative. Any change in the schedule of the Examination will be informed to candidates only through the website of the Commission
- 12.9 There shall be no provision for re-evaluation/ re-checking of scores of any stage/ paper(s) of the Examination. No correspondence in this regard shall be entertained.
- 12.10 The syllabus for the Computer Based Examination will be as follows: -
- 12.10.1 **General Knowledge/Current Affairs:** Questions in this component will be aimed at testing the candidate's general awareness. Questions will also be designed to test knowledge of current events and of such matters of everyday observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighboring countries, especially pertaining to Sports, History, Culture, Geography, Indian Economy, General Polity, Indian Constitution, Scientific Research etc. These Questions will be such that they do not require a special study of any discipline.
  - 12.10.2 **Reasoning:** Analytical aptitude and ability to observe and distinguish patterns will be tested through questions principally of a non-verbal type. This component may include questions on analogies, similarities and differences, spatial visualization, spatial orientation, visual memory, discrimination, observations, relationship concepts, arithmetical reasons and figural classification, arithmetic number series, non-verbal series, coding and decoding etc.
  - 12.10.3 **Numerical Ability:** This part will include questions on problems relating to Number Systems, Computation of Whole Numbers, Decimals and Fractions and relationship between Numbers, Fundamental Arithmetical operations, Percentages, Ratio and Proportion, Averages, Interest, Profit and Loss, Discount, Mensuration, Time and Distance, Ratio and Time, Time and Work. etc.
  - 12.10.4 **Computer Fundamentals, MS Excel, MS Word, Communication, Internet, WWW and Web Browsers etc:** Elements of Word Processing (Word Processing Basics, Opening and closing Documents, Text Creation, Formatting the Text and its presentation features). MS Excel (Elements of Spreadsheet, Editing of Cells, Functions and Formulas), Communication (Basics of E-mail, Sending/receiving of Emails and their related functions). Internet, WWW and Web Browsers (Internet, Services on Internet, URL, HTTP, FTP, Web sites, Blogs, Web Browsing Software, Search Engines, Chat, Video conferencing, e-Banking).
- 12.11 The question paper shall be of Matriculation Level.
- 12.12 **Physical Endurance and Measurement Test (PE&MT):** The Standard of Physical Endurance and Measurement Tests is as follows: -

- 12.13 **Physical Endurance Test for Male candidates:** Standard of Physical Endurance Test for male candidates, including ex-servicemen and Departmental candidates (age-wise), will be as under: -

| Age                  | Race: 1600 metres | Long Jump | High Jump |
|----------------------|-------------------|-----------|-----------|
| Up to 30 years       | 6 Minutes         | 14 Feet   | 3'9"      |
| Above 30 to 40 years | 7 Minutes         | 13 Feet   | 3'6"      |
| Above 40 years       | 8 Minutes         | 12 Feet   | 3'3"      |

- 12.14 Those candidates who qualify in the Race will be eligible to appear in the Long Jump and then the High Jump. The Long Jump and the High Jump are to be cleared in any one of the three chances given to a candidate. There shall be no appeal against disqualification in the Race/ Long Jump/ High Jump.

12.15 **Standard of Physical Measurement for Male candidates:**

- 12.15.1 Physical Measurement Test will be taken only of those candidates who qualify the Physical Endurance Tests. Standard of Physical Measurements is as follows: -

- 12.15.2 **Height:** Minimum 170 cm, relaxable by: -

12.15.2.1 05 cm for residents of Hill areas, i.e. Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Jammu & Kashmir and Leh & Ladakh. (Candidates claiming this relaxation would have to produce a certificate to this effect from the competent authority, i.e., DC/DM/SDM or Tehsildar of their place of residence at the time of Physical Measurement Test). The format of the certificate is annexed as **Annexure-IX**.

12.15.2.2 05 cm for ST candidates.

12.15.2.3 05 cm in case of sons of serving, retired or deceased Delhi Police personnel/ Multi-Tasking Staff of Delhi Police.

- 12.15.3 **Chest:** 81 cm with a minimum of 04 cm expansion (i.e., 81 - 85 cm), relaxable by:

12.15.3.1 05 cm for residents of Hill areas as listed at Para 12.14.2.1 above.

12.15.3.2 05 cm for ST candidates.

12.15.3.3 05 cm in case of sons of serving, retired or deceased Delhi Police personnel/ Multi-Tasking Staff of Delhi Police.

- 12.16 **Physical Endurance Test for Female candidates:** Standard of Physical Endurance Test for female candidates, including Departmental candidates (age-wise), will be as under: -

| Age            | Race: 1600 metres | Long Jump | High Jump |
|----------------|-------------------|-----------|-----------|
| Up to 30 years | 8 Minutes         | 10 Feet   | 3'        |

|                      |            |         |      |
|----------------------|------------|---------|------|
| Above 30 to 40 years | 9 Minutes  | 09 Feet | 2'9" |
| Above 40 years       | 10 Minutes | 08 Feet | 2'6" |

12.17 Those candidates who qualify in the Race will be eligible to appear in the Long Jump and then the High Jump. The Long Jump and the High Jump are to be cleared in any one of the three chances given to a candidate. There shall be no appeal against disqualification in the Race/ Long Jump/ High Jump.

12.18 The female candidates, who are either pregnant or have given birth to a baby or had a miscarriage at the time of the PE&MT, will not be allowed to participate in the Physical Endurance Test and shall be declared temporarily unfit until the confinement is over. Till then result of such cases may be kept in a sealed cover, and the vacancies will be kept in reserve. She will be re-examined for the Physical Efficiency Test (PET) six weeks after the expiry of confinement, subject to the production of a medical certificate of fitness from a registered medical practitioner. The confinement period will be as follows: -

- (i) 06 (six) months from the date of delivery of the baby,
- (ii) 45 (forty-five) days from the date of miscarriage.

If she is declared qualified during the PE&MT, her result will be declared as per merit in the Examination. She will be appointed to the post kept reserved for her and allowed the benefit of seniority in accordance with the instructions of the Government of India, as amended from time to time.

**12.19 Standard of Physical Measurement for Female candidates:**

12.19.1 Physical Measurement Test will be taken only of those candidates who qualify the Physical Endurance Tests. Standard of Physical Measurements is as follows: -

12.19.2 **Height:** Minimum 157 cm, relaxable by:

- 12.19.2.1 02 cm for residents of Hill areas, i.e. Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Jammu & Kashmir and Leh & Ladakh. (Candidates claiming this relaxation would have to produce a certificate to this effect from the competent authority, i.e., DC/DM/SDM or Tehsildar of their place of residence at the time of Physical Measurement Test). The format of the certificate is annexed as **Annexure-IX**.
- 12.19.2.2 02 cm for SC/ ST candidates.
- 12.19.2.3 05 cm in case of daughters of serving, retired or deceased Delhi Police personnel/ Multi-Tasking Staff of the Delhi Police.

12.20 Relaxation in height and chest (as the case may be) as mentioned above will be permissible, only to those candidates who seek relaxation as per his/her category under the relevant column of the Online Application Form and on production of the requisite certificate at the time of the PE&MT.

12.21 The candidates who are declared not qualified in Physical Standards, i.e., height and chest, may prefer an appeal on the same day, if they so desire, to the

Appellate Authority nominated for the Centre through the Presiding Officer (PO). The decision of the Appellate Authority will be final, and no further appeal or representation in this regard will be entertained thereafter. There is no appeal in the Physical Endurance Test.

- 12.22 Conduct of PE&MT and Medical Examination will be the sole responsibility of the Delhi Police. The Commission will not entertain any representation/ appeal/ RTI Applications/ CPGRAMs against the decision of the PE&MT/the Medical Examination.

***Note: - A candidate who has earlier participated in the Physical Endurance Test and Measurement Test (PE & MT) to this Examination and disqualified in any event such as race, high jump or long jump shall have that result treated as final. If any, disqualified candidate re-appears for the test while concealing their prior participation or disqualification and subsequently qualifies, the original result of the Physical Endurance Test shall prevail.***

13. **Medical Standard:**

- 13.1 The candidates should be in a sound state of health, free from defect/ deformity/ disease, vision 6/12 without glasses in both eyes, free from colour blindness and without any correction like wearing glasses or surgery of any kind to improve visual acuity. Free from defect, deformity or disease likely to interfere with the efficient performance of the duties. No relaxation is allowed/ permissible to any category of candidates on this count.
- 13.2 Tattoos on various parts of the body are permissible as per the details given below: -
- 13.2.1 Content - Tattoos depicting religious symbols or figures and the name, as followed in the Indian Army, shall be permitted.
- 13.2.2 Location – Tattoos marked on traditional sites of the body, like the inner aspect of the forearm, but only the left forearm, being non-saluting limb or dorsum of the hands shall be allowed.
- 13.2.3 Size – Size must be less than  $\frac{1}{4}$  of the particular part (Elbow or Hand) of the body.

14. **Admission to the Examination Centre:**

- 14.1 All candidates who register themselves in response to this Examination Notice by the closing date and time and whose Online Application Form is found to be in order and are provisionally accepted by the Commission as per the terms and conditions of this Notice of the Examination, will be assigned Roll Number and issued an Admission Certificate (AC) to appear in the Computer Based Examination. Subsequently, the shortlisted candidates will be issued an Admission Certificate for the next stage of the Examination.
- 14.2 The Commission will not undertake detailed scrutiny of the Online Application Form filled up by the candidates for the eligibility and other aspects at the time of the Computer Based Examination, and, therefore, candidature of candidates will be accepted only provisionally. The candidates are advised to go through the requirements of essential qualifications, age, physical and medical standards, etc. and satisfy themselves that they are eligible for the post. Copies of supporting documents will be sought at the time of the PE&MT/ Document Verification. When scrutiny is undertaken, if any claim made in the Online Application Form is not found substantiated, the candidature will be cancelled, and the decision of

the Commission/ the Delhi Police shall be final.

- 14.3 Admission Certificate for the Computer-Based Examination will be uploaded on the website of the Commission. Admission Certificates will not be issued by post for any stage of the Examination. Therefore, candidates are advised to visit the website of the SSC (HQ) regularly for updates and information about the Examination.
- 14.4 Information about the Examination, indicating the timetable and City/ Centre of the Examination for the candidates, will be uploaded on the website of the Commission about two weeks before the date of the Examination. If any candidate does not find his/ her details on the website of the Commission, one week before the date of the Examination, he/ she must immediately contact the Regional Office concerned of the Commission with proof of having submitted his/ her Online Application Form. Failure to do so will deprive him/ her of any claim for consideration.
- 14.5 Candidates must write Registration Number, registered Email-ID and Mobile Number along with name, date of birth and name of the Examination, while addressing any communication to the Commission. Communication from the candidate not furnishing these particulars shall not be entertained.
- 14.6 A facility to download Admission Certificate will be made available about 3-7 days before the Examination on the website of the Regional Office concerned. Candidates must bring a printout of the Admission Certificate to the Examination Hall.
- 14.7 **Those candidates who have not undergone an Aadhaar-Based Authentication have to report at the Examination centre at least two (2) hours before the scheduled time.** In addition to the Admission Certificate, it is mandatory to carry at least two passport-size recent colour photographs, **Original valid Photo-ID proof having the Date of Birth as printed on the Admission Certificate, failing which they will not be allowed entry,** such as:  
-
- 14.7.1 Voter's ID Card,
  - 14.7.2 Driving License,
  - 14.7.3 PAN Card,
  - 14.7.4 Passport,
  - 14.7.5 ID Card issued by University/ College/ School,
  - 14.7.6 Employer ID Card (Govt./ PSU),
  - 14.7.7 Ex-serviceman Discharge Book issued by the Ministry of Defence.
  - 14.7.8 Any other photo bearing a valid ID card issued by the Central/ State Government.
- 14.8 If a Photo Identity Card does not have the date of birth printed on it, then the candidate must carry an additional original document (e.g., Matriculation Certificate, Marks Sheet issued by only CBSE/ ICSE/ State Boards; Birth Certificate, Category Certificate) in proof of their date of birth. **In case of a mismatch in the date of birth mentioned in the Admission Certificate based on the Online Application data of the candidate and the photo ID/ Certificate brought in support of the date of birth, the candidate will not be allowed to appear in the Examination.**

- 14.9 Any other document mentioned in the Admission Certificate shall also be carried by the candidates while appearing in the Examination.
- 14.10 Online Application Form with blurred photographs and/ or signatures will be rejected. The Online Application Form module has been designed to capture a live photograph of the candidate filling up the application form. The candidates should ensure that the photograph captured is clear, without a cap or spectacles, and with a full-frontal view. Online Application Forms with photographs not in accordance with the instructions are liable to be rejected. In no case should the candidate capture the photographs of his/her pre-existing photograph. All such Online Application Forms where the photographs of his/her pre-existing photographs are captured will be rejected. However, such rejections are not applicable to the candidates **who have undergone an Aadhaar-Based Authentication.**
- 14.11 The Admission Certificates for the candidates shortlisted to appear in PE&MT will be uploaded by the Delhi Police on its website (i.e., <https://delhipolice.gov.in/>). Candidates are required to follow the instructions given by the Delhi Police for the conduct of PE&MT.

15. **Document Verification:**

- 15.1 All the candidates shortlisted on the basis of their performance in the Computer Based Examination and who qualify all the events of PE&MT (i.e., Race, Long Jump/ High Jump and Physical Measurement) are required to appear for the Document Verification along with the photocopies and original documents as mentioned in Para 15.3 of the Examination Notice. Document Verification will be conducted by the Delhi Police.
- 15.2 Candidates have to bring two passport-sized recent colour photographs and one original valid Photo ID Proof as listed at Para 14.7 above while appearing for the Document Verification.
- 15.3 Candidates will have to submit copies of various documents, like:
- 15.3.1 Matriculation/ Secondary Certificate.
  - 15.3.2 Essential Educational Qualification Certificate.
  - 15.3.3 Order/ letter in respect of equivalent Educational Qualifications claimed, indicating the Authority (with number and date) under which it has been so treated, in respect of the equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as an equivalent qualification.
  - 15.3.4 Driving License (Motorcycle or Car) for male candidates only.
  - 15.3.5 Caste/ Category Certificate, if it belongs to the reserved category.
  - 15.3.6 Hill Area Certificate (**Annexure-IX**), if applicable.
  - 15.3.7 For Ex-Servicemen (ESM):
    - 15.3.7.1 Serving Defence Personnel Certificate/ NOC as per **Annexure-IV(A) & IV(B)**, if applicable.
    - 15.3.7.2 Undertaking as per **Annexure-V**.
    - 15.3.7.3 Discharge Certificate, if discharged from the Armed Forces,
  - 15.3.8 Relevant Certificate if seeking any age relaxation.



- 15.3.9 Wards Certificate issued to wards of Delhi Police personnel/ Multi-Tasking Staff of Delhi Police (**Annexure-XIII**), if applicable.
- 15.3.10 Sports Certificate (**Annexure-XI or XII**), if applicable.
- 15.3.11 Certificate of Departmental candidates of Delhi Police (**Annexure-XIV**), if applicable.
- 15.3.12 No Objection Certificate, in case already employed in Government/ Government undertakings.
- 15.3.13 NCC Certificate-A, B or C, if applicable.
- 15.3.14 RRU Certificate, if applicable.
- 15.3.15 A candidate who claims a change in name after matriculation on account of marriage or remarriage, or divorce, etc. the following documents shall be submitted: -
  - 15.3.15.1 In case of marriage of women: Photocopy of Husband's passport showing names of spouses or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit From husband and wife along with a joint photograph duly sworn before the Oath Commissioner;
  - 15.3.15.2 In case of re-marriage of women: Divorce Deed/ Death certificate as the case may be in respect of first spouse; and photocopy of present husband's passport showing names of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner.
  - 15.3.15.3 In case of divorce of women: Certified copy of Divorce Decree and Deed Poll/ Affidavit duly sworn before the Oath Commissioner.
  - 15.3.15.4 In other circumstances for change of name for both male and female: Deed Poll/ Affidavit duly sworn before the Oath Commissioner and paper cuttings of two leading daily newspapers in original (One daily newspaper should be of the area of the Applicant's permanent and present address or nearby area) and Gazette Notification.
- 15.3.16 Any other document specified in the Admission Certificate for the PE&MT/ DV.

## 16. **Mode of Selection:**

- 16.1 The recruitment process will consist of Computer-Based Examination (CBE), Physical Endurance and Measurement Test (PE&MT)/Document Verification (DV) and Medical Examination.
- 16.2 All candidates whose Online Application Form is found to be in order will be called to appear in the Computer-Based Examination. The Commission will conduct the Examination for all candidates in Computer-Based Mode only. Admission Certificates for the Computer-Based Examination will be uploaded on the website of the SSC (Hqrs) i.e., <https://ssc.gov.in/>.
- 16.3 Online Application Forms which have blurred/ no signature/ miniature signature, fee not received/ incomplete Online Application Form, etc., will be rejected. The

Online Application module has been designed to capture a live photograph of the candidate filling up the Online Application Form. The candidates should ensure that the photograph captured is clear, without a cap or spectacles, and with a full-frontal view. The specimens of acceptable / unacceptable photographs are given in **Annexure-III (4/4)**. In case the photograph captured is not as per the acceptable specimen, the candidates are advised to recapture the photograph. Applications with photographs not in accordance with the acceptable specimen are liable to be rejected. **However, the Online Application Form of candidates submitted through the Aadhaar-Based Authentication process will not be rejected on the basis of the captured photograph & signature.** The appearance of a candidate in the Examination should be as per the photograph in the Online Application Form.

- 16.4 Computer-Based Examination will be conducted in English and Hindi only.
- 16.5 The candidates scoring mentioned below the cut-off marks (normalized) will be considered eligible for short-listing to the next stage, i.e., PE&MT/ DV: -
 

|        |                   |    |
|--------|-------------------|----|
| 16.5.1 | Unreserved:       | 35 |
| 16.5.2 | SC/ ST/ OBC/ EWS: | 30 |
| 16.5.3 | ESM:              | 25 |
- 16.6 Candidates will be shortlisted category-wise on the basis of their merit in the Computer-Based Examination for appearing in PE&MT/ DV. The number of candidates shortlisted for the PE&MT/ DV on the basis of their merit in the Computer-Based Examination will be around 12 times the number of vacancies.
- 16.7 Admission Certificates for the PE&MT/ DV will be issued by the Delhi Police on their website (i.e. <https://delhipolice.gov.in>). PE&MT/ DV will be conducted by the Delhi Police in Delhi only.
- 16.8 PE&MT will be essential but of a qualifying nature.
- 16.9 Document verification (i.e., collection of required eligibility certificates/ documents from the candidates and their verification with original documents) will be conducted by the Delhi Police at the time of the PE&MT for the candidates who qualify all the events of the PE&MT.
- 16.10 The candidates who are qualified in the PE&MT and Document Verification will be considered for inclusion in the final merit list.
- 16.11 On the basis of aggregate marks scored by the candidates in the Computer-Based Examination, a provisional select list of candidates, in each category, namely, Un-Reserved, SC, ST, OBC, EWS and ex-servicemen, will be made separately for male and female candidates.
- 16.12 SC, ST, OBC and EWS candidates, who are selected on their own merit without relaxed standards, along with candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. Such candidates will be accommodated against the unreserved vacancies as per their position in the overall Merit List. The reserved vacancies will be filled up separately from amongst the eligible SC, ST, OBC and EWS candidates.
- 16.13 SC, ST, OBC, EWS and ESM candidates who qualify on the basis of relaxed standards viz. age limit, height and chest measurement, experience or qualifications, permitted number of chances, extended zone of consideration larger than what is provided for general category candidates, etc., irrespective of his/ her merit position, such SC, ST, OBC, EWS and ESM candidates are to be

counted against reserved vacancies. **Insofar as cases of ex-servicemen are concerned, deduction of the military service rendered from the age of ex-servicemen is permissible against the reserved or unreserved posts and such exemption is not termed as relaxed standards in regard to age.**

- 16.14 The provisionally selected candidates shall be medically examined by the Medical Officer in different Government Hospitals in Delhi by nominating candidates Roll Number-wise for various hospitals for their medical Examination as per Rule-9, 14 (c) and Rule-24 (Appendix) of the Delhi Police (Appointment & Recruitment) Rules, 1980 as amended from time to time. The candidates who are successful in the Medical Examination will be considered eligible for appointment.
- 16.15 A 'Reserve Panel' of 15% candidates will also be prepared and provided to the Delhi Police in a sealed cover, not to be uploaded. The 'Reserve Panel' will be operated and maintained by the Delhi Police in accordance with the provisions of its Standing Order No- HRD/4/2022. Operation of reserve panel/additional list is the sole responsibility of Delhi Police. The Commission will not entertain any grievance/application with regard to maintenance of 'Reserve Panel/additional list'.
- 16.16 The candidates applying for the Examination should ensure that they fulfil all the eligibility conditions for admission to the Examination. Their admission at all the stages of the Examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the Computer-Based Examination, PE&MT and Medical Examination as well as after issue of Offer of Appointment/ joining the service, it is found that they do not fulfill any of the eligibility conditions, their candidature/ selection for the post will be cancelled by the Commission/the Delhi Police.
- 16.17 Success in the Examination confers no right of appointment unless the Government is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service/ post.
- 16.18 If a candidate scoring more than cut-off marks in the CBE of the Examination is not qualified for the subsequent stage/ final selection due to any reason, he/ she must represent to the Regional Office concerned of the Commission within two months of the declaration of the result or two weeks prior to the conduct of next stage of the Examination, whichever is earlier.
- 16.19 If a candidate is finally selected and does not receive any correspondence from the Delhi Police within a period of one year from the declaration of the final result, he/ she must communicate immediately thereafter with the Delhi Police.
- 16.20 Cases of all selected candidates against whom any criminal case is registered/ pending investigation/ pending trial in the court, will be considered by the Delhi Police as per law in view of the provisions of its Standing Order No. HRD/12/2025. Cases of departmental selected candidates against whom any Departmental Enquiry/ Preliminary Enquiry/ Criminal case/ Vigilance enquiry, etc., is pending will be kept pending by the Delhi Police till the finalization of their cases, and their cases will be decided by the Delhi Police on merit after finalization of the cases.
- 16.21 **The Commission undertakes comprehensive post-Examination analysis to ensure the integrity and fairness of the Examination process. This includes detailed scrutiny through log analysis, photo and biometric verification, and**

**CCTV Footage review. Candidates found to be involved in any form of malpractice or unfair means during any stage of the Examination are liable to strict action, including cancellation of candidature and debarment from future Examinations, as per the policy of the Commission.**

**17. Resolution of Tie cases:**

- 17.1 In the event of tie in scores of candidates in the Computer-Based Examination, such cases will be resolved by applying following criteria, one after another, till the tie is resolved:
- 17.1.1 Marks in Part-A of Computer Based Examination.
  - 17.1.2 Marks in Part-B of Computer Based Examination.
  - 17.1.3 Date of Birth, with older candidates placed higher.
  - 17.1.4 Alphabetical order of the names of candidates.

**18. Action against candidates found guilty of misconduct:**

- 18.1 If a candidate is found to indulge at any stage in any of the malpractices listed below during the conduct of the Examination or thereafter, their candidature for this Examination will be cancelled and they will be debarred from the Examinations of the Commission for the period mentioned below:

| Sl. No. | Details of Malpractice                                                                                                                                                                                                   | Debarment Period |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 1.      | Taking away any Examination related material such as Rough Sheets, Commission's Copy of admission certificate etc. from the Examination hall or passing it on to unauthorized persons during the conduct of Examination. | 01 - 02 Years    |
| 2.      | Leaving the Examination venue before completion of the due procedure for exists.                                                                                                                                         | 01 Year          |
| 3.      | Misbehaving, Intimidating or Threatening in any manner with the Examination functionaries i.e. Supervisor, Invigilator, Security Guard or Commission's Representatives etc.                                              | 02 - 03 Years    |
| 4.      | Obstruct the conduct of Examination/instigate other candidates not to take the Examination.                                                                                                                              | 03 Years         |
| 5.      | Deliberately making statements which are incorrect or false/suppressing material information / submitting fabricated documents.                                                                                          | 01 - 03 Years    |
| 6.      | Obtaining support/influence for his candidature by any irregular or improper means in connection with his candidature.                                                                                                   | 03 Years         |
| 7.      | Possession of Mobile Phone, Bluetooth devices, Wireless devices, Spy Cameras or any other electronic gadgets in the Examination hall.                                                                                    | 03 - 05 Years    |
| 8.      | Appearing or attempting in the same Examination more than once in contravention of the rules.                                                                                                                            | 02 - 05 Years    |
| 9.      | A candidate who is also working as an Examination functionary in the same Examination.                                                                                                                                   | 03 Year          |
| 10.     | Deliberately damaging the Examination related infrastructure/ equipment.                                                                                                                                                 | 01 – 03 years    |

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| 11. | Appearing or attempting in the Examination with forged Admit Card, Identity proof, etc.                                                                                                                                                                                                            | 03 – 05 years |
| 12. | Possession of any fire arms/ weapons or threatening/ intimidating Examination functionaries with weapons/ fire arms or assault, use of force, causing bodily harm in any manner to the Examination functionaries like Supervisor, Invigilator, Security Guard or Commission's Representatives etc. | 07 Years      |
| 13. | Using unfair means in the Examination hall like copying from an unauthorized sources, written material on any paper or body parts etc.                                                                                                                                                             | 07 Years      |
| 14. | Impersonate / Procuring impersonation by any person.                                                                                                                                                                                                                                               | 07 Years      |
| 15. | Taking snapshots, making videos of the question papers or the Examination material, Labs etc.                                                                                                                                                                                                      | 07 Years      |
| 16. | Sharing Examination terminal through remote desktop software/ Apps/ LAN/ VAN, etc.                                                                                                                                                                                                                 | 07 Years      |
| 17. | Attempt to hack or manipulate Examination servers, data and Examination systems at any point before, during or after the Examination.                                                                                                                                                              | 07 Years      |
| 18. | Candidate applying with same photograph with different personal details as Name, Mother/Father's name, DoB, etc., in different Recruitments or vice a versa.                                                                                                                                       | 01 – 05 years |

- 18.2 The Commission may also report the matter to the Police/ Investigating Agencies, as deemed fit. Further, the Commission may also take appropriate action to get the matter examined by the authorities/ forensic experts concerned, etc.

**19. Final Decision of the Commission:**

- 19.1 The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the Online Application Form, penalty for false information, mode of selection, conduct of Examination(s), allotment of Examination centres and preparation of merit list, debarment for indulging in malpractices will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

**20. Court's Jurisdiction:**

- 20.1 Any dispute in regard to this recruitment will be subject to the courts/ tribunals having jurisdiction over the place of the Regional Office concerned of the Commission where the candidate has appeared for the Computer-Based Examination.

**21. Important Instructions to candidates:**

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|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Before applying, candidates are advised to go through the instructions given in the Notice of the Examination very carefully. The Notice of the Examination is printed both in English and Hindi; in case of any dispute, the English version will prevail. |
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| 2. | Candidates are advised in their own interest to submit the Online Application Form much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to log in to the SSC website on account of heavy load on the website during the closing days.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 3. | The candidate must write his/ her name and date of birth strictly as recorded in the Matriculation/ Secondary certificate. if any variation in the Date of Birth is observed at the time of entry in the Examination venue, he/she shall not be allowed to appear in the Examination. further, if any variation in the name and date of birth is observed at the time of Document Verification or any other time, his/ her candidature will be cancelled.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 4. | All the candidates, who wish to apply in response to this Notice and have not generated their One-Time Registration (OTR) on the new website of the Commission (i.e., <a href="https://ssc.gov.in">https://ssc.gov.in</a> ), will be required to do so as the earlier OTR generated on the old website ( <a href="https://ssc.nic.in">https://ssc.nic.in</a> ) will not be functional for the new website. Subsequent to OTR, the candidates can proceed to fill in the Online Application Form for the Examination. Once an OTR has been generated on the new website, it will continue to remain valid for all the Examinations to be applied for on the new website. The detailed instructions for OTR are given in Annexure-I to this Examination Notice.                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 5. | <p>The Commission has implemented an Aadhaar-Based Biometric Authentication in this Examination. Accordingly, all candidates will have an option to authenticate themselves using Aadhaar at the time of One Time Registration, while filling in the Online Application Form for the Examination. The candidates who do not want to authenticate themselves through an Aadhaar-Based Authentication are required to upload the following documents for completion of their One Time Registration (OTR): -</p> <ul style="list-style-type: none"> <li>(i) Proof of Name viz. Voter ID Card, PAN Card, Driving License, Government ID Card, Government Service Identity Card, and Pension Document.</li> <li>(ii) Proof of Date of Birth, viz. Birth Certificate, School Leaving Certificate, Certificate of Date of Birth issued by a Gazetted Officer,</li> <li>(iii) Proof of Address, viz. Voter Identity Card, Driving License, A Bank Statement with an attested photograph of the applicant, Rent Agreement, and Income Tax Assessment Order.</li> <li>(iv) Photograph.</li> <li>(v) Proof of Gender viz. Voter ID Card, Birth Certificate, and School Leaving Certificate.</li> </ul> |
| 6. | Collection of documents from the candidates and their verification will be carried out at the time of PE&MT/ DV by the Delhi Police. Therefore, candidature will be accepted only provisionally after the final submission of the Online Application Form. Candidates are advised to go through the requirements of essential qualifications, age, physical standards, etc. and satisfy themselves that they are eligible for the posts before applying. When scrutiny of the document is undertaken at the time of the PE&MT, if any claim made in the Online Application Form is not found substantiated, the candidature will be cancelled.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |



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| 7.  | Candidates seeking reservation benefits available for SC/ ST/ OBC/ EWS/ ESM or any other relaxation as per the provisions of this Notice must ensure that they are entitled to such reservation/ relaxation. They should also be in possession of the certificates in the prescribed format in support of their claim when the copies of the certificates are sought during the PE&MT/ DV Otherwise their claim for SC/ ST / OBC /EWS, etc. category will not be entertained, and their candidature/ Online Application Form will be considered under the Un-reserved (UR) category. Further, if the candidate has sought any other age-relaxation and is not able to produce the relevant certificate, he/ she will be considered in his/ her respective category, i.e., SC/ ST/ OBC/ EWS/ UR.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 8.  | When the Online Application Form is successfully submitted, it will be accepted 'Provisionally'. Candidates should take a printout of the Online Application Form for their own records. However, a printout of the 'Online Application Form' is not required to be submitted to the Commission/ the Delhi Police.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 9.  | Only one Online Application Form is allowed to be submitted by a candidate for the Examination. Therefore, the candidates are advised to exercise due diligence at the time of filling up their Online Application Form. In case more than one Online Application Form of a candidate is detected, all the Online Application Forms will be rejected by the Commission and his/ her candidature for the Examination will be cancelled. If a candidate submits multiple Online Application Forms and appears in the Examination (at any stage) more than once, his/ her candidature will be cancelled and he/ she will be debarred from all the Examinations of the Commission as per the rules.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 10. | Online Application Forms with inappropriate photographs or blurred/miniature signatures, not as per the instructions, will be rejected summarily. However, the Online Application Forms of candidates who opted for Aadhaar-Based Authentication will not be rejected on this ground.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 11. | <p>The candidates are not required to have a pre-existing photograph of himself/ herself for applying. The Online Application Form module has been designed to capture photographs of the candidate filling in the Online Application Form. The candidates should ensure that the photograph captured is clear, without a cap or spectacles, and with a full-frontal view. In the event that the photograph captured is not as per the instructions, the candidates are advised to recapture the photograph. In no case should the candidate capture the photographs of his/her pre-existing photograph. All such Online Application Forms, where a photograph of his/her pre-existing photographs is captured, will be rejected. The appearance of a candidate in the Examination should be as per the photograph in the Online Application Form.</p> <p>The specimens of acceptable/ not-acceptable photographs are given in <b>Annexure-III(4/4)</b>. For capturing his/ her photographs, the candidate has to stand/ sit before the camera when prompted by the application module and observe the following instructions: -</p> <ol style="list-style-type: none"> <li>1. Find a place with good light and a plain background.</li> <li>2. Ensure the camera is at eye level before taking the photo.</li> <li>3. Position yourself directly in front of the camera and look straight ahead.</li> </ol> |

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|     | <p>4. Ensure that the face is fully inside the red rectangular area delineated by the camera and that it is neither too close nor too far. It should cover the area fully, and no part of the face should be outside the rectangle.</p> <p>5. Candidates shouldn't wear a cap, mask or glasses/ spectacles while capturing the photo.</p> <p>6. Candidates are required to upload the scanned signature in JPEG format (10 to 20 KB). The image dimension of the signature should be about 6.0 cm (width) x 2.0 cm (height). <b>Online Application Forms with blurred Signatures will be rejected summarily.</b></p> <p><b>However, the Online Application Form of candidates who have opted for Aadhaar-Based Authentication will not be rejected on this ground.</b></p>                                                                     |
| 12. | After the closing date for receipt of Online Application Form, the Commission will provide a period of 2 days to enable candidates to correct/ modify the Online Application Form parameters, wherein candidates will be allowed to resubmit Online Application Form after making requisite corrections/ changes in the Online Application Form data as per their requirement. This facility can be availed by online payment of the stipulated correction charges as per details given in <b>Para-10</b> of the Notice of the Examination. The latest modified Online Application Form will be treated as the valid one, and the previous Online Application Form(s) submitted by such candidates for the Examination will be ignored.                                                                                                        |
| 13. | Before submission of the corrected/final Online Application Form, as the case may be, candidates must check that they have filled correct details in each field of the form. After submission of the corrected/final Online Application Form OR expiry of the period of 'Window for Online Application Form Correction', no change/ correction/ modification will be allowed under any circumstances. Requests received in this regard in any form, like Post, Fax, Email, by hand, etc., shall not be entertained by the Commission and will be summarily rejected.                                                                                                                                                                                                                                                                           |
| 14. | Candidates are advised to fill in their correct and active e-mail addresses and mobile number in the Online Application Form, as correspondence may be made by the Commission/ Delhi Police through e-mail/ SMS.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 15. | The candidates must carry two passport size recent colour photographs and one original valid Photo ID Proof such as Driving License, Voter Card, PAN Card, Identity Card issued by University/ College/ Government, Employer ID Card, ESM Discharge Book issued by the MoD or any photo bearing ID card issued by Central/ State Government to the Examination Venue, failing which they will not be allowed to appear for the same. <b>If a Photo Identity Card does not have the Date of Birth printed in it, then the candidate must carry an additional original certificate in proof of their Date of Birth. In case of a mismatch in the date of birth mentioned in the Admission Certificate and the Photo ID/ Certificate brought in support of the date of birth, the candidate will not be allowed to appear in the Examination.</b> |
| 16. | The Commission may use the Aadhaar data of the candidates for verification purposes, subject to due authorisation from the competent authority. Instances of people trying to impersonate candidates during the Examination have been observed. Since the photograph is captured live during the filling up of the Online Application Form, there should not be any change in the appearance of the candidate during the Examination <i>vis-à-vis</i> the photograph in the Online Application Form. <b>Examination venue staff have been authorized not to allow any suspicious candidates to take</b>                                                                                                                                                                                                                                        |

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|     | <p><b>the Examination. The candidates are, therefore, advised in their own interest to ensure that their appearance on the day of the Examination is as per the photograph in the Online Application Form.</b> In no case should the candidate capture the photographs of his/her pre-existing photograph. <b>All such Online Application Forms where the photographs of his/ her pre-existing photograph are captured will be rejected.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 17. | <p>Those candidates who have not authenticated themselves with Aadhaar have to report at the Examination centre two (02) hours before the scheduled time. In addition to the Admission Certificate, it is mandatory to carry to the Examination hall at least two passport-size recent colour photographs, Original valid Photo-ID proof having the full Date of Birth as printed on the Admission Certificate, such as:</p> <ol style="list-style-type: none"> <li>Driving License,</li> <li>PAN Card</li> <li>Passport</li> <li>ID Card issued by University/ College/ School,</li> <li>Employer ID Card (Govt/ PSU),</li> <li>Ex-Serviceman Discharge Book issued by the Ministry of Defence,</li> <li>Any other photo bearing ID Card issued by the Central/ State Government.</li> </ol> <p>If a Photo Identity Card does not have the date of birth printed on it, then the candidate must carry an additional original document (e.g., Matriculation Certificate, Marks Sheet issued only by CBSE/ ICSE/ State Boards; Birth Certificate, Category Certificate) as proof of their date of birth. In case of a mismatch in the date of birth mentioned in the Admission Certificate based on the Online Application Data of the candidate and the photo ID/ Certificate brought in support of the date of birth, the candidate will not be allowed to appear in the Examination.</p> |
| 18. | <p>In case of a fake/ fabricated application/ registration by misusing any dignitary's name/ photo, such a candidate/ cyber cafe will be held responsible for the same and liable for suitable legal action under the Cyber/ IT Act.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 19. | <p>If a candidate scoring more than cut-off marks at any Paper/ stage of the Examination is not qualified for the subsequent stage/ final selection due to any reason, he/ she must represent to the Regional Office concerned of the Commission within two months of the declaration of the result or two weeks prior to the conduct of next stage of the Examination, whichever is earlier.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 20. | <p>If a candidate is finally selected and does not receive any correspondence from the Delhi Police within a period of one year after the declaration of the final result, he/ she must communicate immediately thereafter with the Delhi Police.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 21. | <p>Fee payable: ₹100/- (Rupees One Hundred only). Women candidates and candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Ex-servicemen (ESM) eligible for reservation are exempted from payment of the fee.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 22. | <p>Candidates should note that they are applying for a Police Force and should participate in the recruitment process with due physical/ mental preparation and will be fully responsible for any incident/ accident occurring during any stage of recruitment. The Staff Selection Commission/ the Delhi Police will not be held responsible for any unforeseen incident/ accident. Candidates will participate in recruitment at their own risk.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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| 23. | If any candidate deliberately makes a head injury (bulge/ swelling) or keeps tamarind on his/ her head to take advantage of height. Such a candidate will be debarred from further process of the recruitment.                                                                                                                                                                                                                                                                                                     |
| 24. | Any candidate found under the influence of any energetic medicine during the PE&MT will be debarred from further process of the recruitment.                                                                                                                                                                                                                                                                                                                                                                       |
| 25. | Appellate Authority for Physical Measurement Test will be available at each centre. If any candidate is not satisfied/does not agree with the decision of the board, he/ she may appeal to the Appellate Authority through the Presiding Officer only at the recruitment centre concerned on the same day. The decision of the Appellate Authority will be final, and no further appeal or representation in this regard will be entertained thereafter. There is no appeal against the Physical Endurance Test.   |
| 26. | The Commission undertakes comprehensive post-Examination analysis to ensure the integrity and fairness of the Examination process. This includes detailed scrutiny through log analysis, photo and biometric verification, and CCTV Footage review. Candidates found to be involved in any form of malpractice or unfair means during any stage of the Examination are liable to strict action, including cancellation of candidature and debarment from future Examinations, as per the policy of the Commission. |
| 27. | <p><b><u>Enquiry Cell</u></b></p> <p>For any queries, candidates may contact the Delhi Police Recruitment Cell Help Desk at Recruitment Cell, New Police Lines, Kingsway Camp, Delhi-110009 at Telephone Numbers between 09.30 AM to 06.00 PM every day except on Sunday and National holidays: - 011-27412715, 011-27241205, 011-27241206.</p>                                                                                                                                                                    |

Under Secretary  
Staff Selection Commission (Headquarters)  
22.09.2025

**(PROCEDURE FOR FILLING UP ONLINE APPLICATION FORM)**

The process of filling in the Online Application Form for the Examination consists of the following two parts: -

- I. One-Time Registration
- II. Filling in the Online Application Form for the Examination

**Part-I (One-Time Registration)**

1. Please read the instructions given in the Notice of Examination carefully before filling up the online 'One-time Registration Form' and 'Online Application Form'.
2. The candidates are advised to opt for Aadhaar-Based Authentication, in terms of the Aadhaar Policy as published on the website of the Commission, while completing their OTR process. The Online Application Form of the Candidates who opt for Aadhaar Authentication will not be rejected on the ground that the photograph and/or signature uploaded by the candidate are not as per the prescribed standards. Such candidates will not be required to produce recent colour photographs, original valid Photo-Identity proof for admission to the Examination Venue at the time of the Computer-Based Examination.
3. Aadhaar-Based Authentication has been implemented for current Examination. All candidates have option to authenticate themselves using Aadhaar Number at the time of One Time Registration (OTR), while filling up the Online Application Form for Examination. Candidates who do not want to authenticate themselves through Aadhaar Based system are required to upload the prescribed documents for completing their One Time Registration (OTR).
4. Before proceeding with One-Time Registration, keep the following information/ documents ready:
  - a. Mobile Number (to be verified through OTP)
  - b. Email ID (to be verified through OTP).
  - c. Aadhaar Number. If Aadhaar Number is not available, please give one of the following ID Numbers. (You will be required to show the original document at a later stage):
    - i. Voter ID Card
    - ii. PAN
    - iii. Passport
    - iv. Driving License
    - v. School/ College ID
    - vi. Employer ID (Govt./ PSU/ Private)
  - d. Information about the Board, Roll Number and Year of Passing the Matriculation (10<sup>th</sup>) Examination.
5. For One-Time Registration, click on 'Register Now' link provided in 'Login or Register' Section provided on new website of the Commission i.e., <https://ssc.gov.in>.

6. One-Time Registration process requires filling up of following information:
- Personal Details
  - Password Creation
  - Additional Details.
  - Declaration.

**7. For filling up the ‘One-Time Registration Form’, please follow the following steps:**

- Few critical details (e.g. Aadhaar Number, Name, Father’s Name, Mother’s Name, Date of Birth etc.) are required to be entered twice, in the relevant columns of the Registration Form, for verification purpose and to avoid any mistakes. If there is mismatch between original and verify data column, it will not be accepted and an indication will be given in red text.
- S. No.-1, provide information about the Aadhaar Number. If you don’t have Aadhaar Number you are required to upload the following documents: -
  - For Proof of Name viz. Voter ID Card, PAN Card, Driving License, Govt. Identity Card, Govt. Service Identity Card, Pension document
  - For Proof of Date of Birth viz. Birth Certificate, School Leaving Certificate, Certificate of Date of Birth issued by a Gazetted Officer,
  - For Proof of Address viz. Voter Identity Card, Driving License, Bank Statement with attested photograph of the applicant, Rent Agreement, Income Tax Assessment Order.
  - Photograph.
  - For Proof of Gender viz. Voter ID Card, Birth Certificate, School Leaving Certificate.
- S. No.-2: Fill your name **exactly** as given in Matriculation (10<sup>th</sup> Class) Certificate.
- S. No.-3: In case, you have made any changes in your name after matriculation, indicate the same at S No-3a and 3b.
- S. No.-4: Indicate Your Gender (Male/ Female).
- S. No. -5: Fill in your date of birth exactly as given in the Matriculation (10<sup>th</sup> Class) Certificate.
- S. No.-6: Fill your father’s name **exactly** as given in Matriculation (10<sup>th</sup> Class) Certificate.
- S. No.-7: Fill your mother’s name **exactly** as given in Matriculation (10<sup>th</sup> Class) Certificate.
- S. No.-8 to 10: Matriculation (10<sup>th</sup> Class) Examination Details which include:
  - Name of Education Board
  - Roll Number
  - Year of passing



- j. S. No.-11: Level of Educational Qualification (highest).
- k. S. No.-12: Your Mobile Number. This must be a functional mobile number as it will be verified through 'One Time Password' (OTP). It may be noted that any information which the Staff Selection Commission / Delhi Police may like to communicate with you, will be sent on this mobile number only. Your mobile number will also be used for retrieval of password, if required.
- l. S. No.-13: Your Email ID. This must be a working Email ID as it will be verified through OTP. It may also be noted that any information which the Staff Selection Commission / Delhi Police may like to communicate with you, will be sent on this Email ID only. Your Email ID will also be used for retrieval of password/ Registration Number, if required.
- m. Provide detail of State/ UT of your Permanent Address.
- n. When the Basic Details provided at S. No.-1 to 13 are saved, you will be required to confirm your mobile number and email ID. On confirmation, your data will be saved and your Registration Number will be displayed on the screen. Your Registration Number and Password will be provided to you on your mobile number and Email ID.
- o. You have to complete the Registration Process within 14 days failing which your Registration Details saved so far will be deleted.
- p. Login using your Registration Number as username and auto generated password provided to you on your mobile and email.

### **Password Creation**

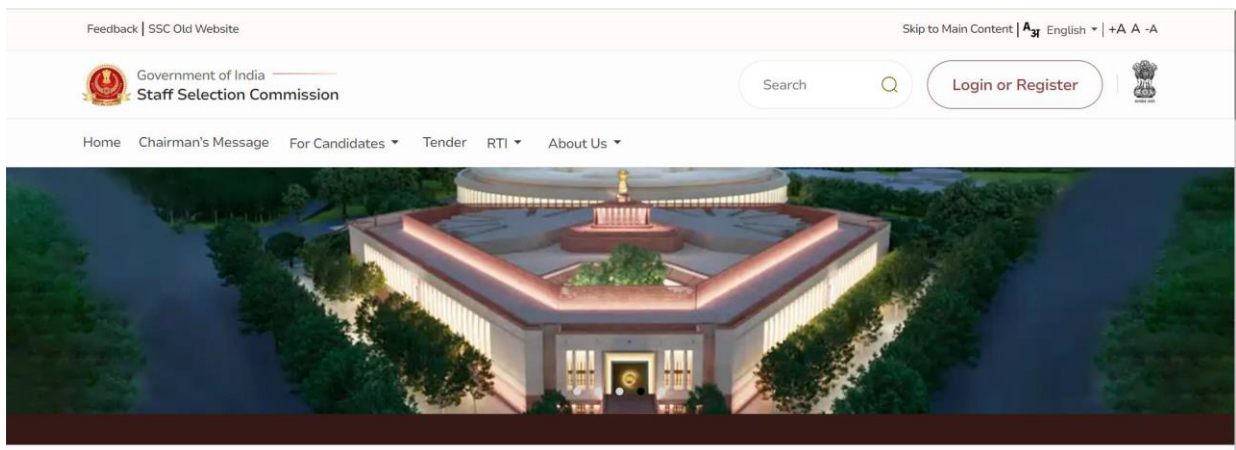
- q. Change your password, when prompted on first login.
- r. After successful password change, you need to login again using your Registration Number and changed password.
- s. On successful login, information about the 'Basic Details' so far filled by you will be displayed. You may edit it, if required or proceed further by clicking on 'Next' button at the bottom to complete your one-time Registration.

### **Additional details**

- t. S. No.-1: Provide information about your Category.
- u. S. No.-2: Provide information about your Nationality
- v. S. No.-3: Provide Contact Details if other than Indian National.
- w. S. No.-4: Provide information about visible Identification Mark. You may be required to show the above Identification Mark at various stages of Examination.

- x. S. No.-5: Provide information about disability, if any. If you are suffering from any specific benchmark disability identified as suitable for government jobs, then provide Disability Certification Number.
  - y. S. No.- 6 to 7: Provide information about your Permanent and Present Address. Save the data and proceed further to last Part of the Registration Process.
  - z. Save the information provided. Take draft printout and review the information provided thoroughly, before 'Final Submit'.
  - aa. Read the 'Declaration' carefully, if you agree with the declaration, click 'I Agree'.
  - bb. Upon clicking 'Final Submit' different OTPs will be sent on your mobile number and Email ID. You need to enter one of the two OTPs at the designated field to complete the Registration Process.
  - cc. After submission of Basic information, if the registration process is not completed within 14 days, your data will be deleted from the system.
8. You cannot edit/ modify your One-time Registration (OTR) data, you must be very cautious while filling up details in the One-time Registration. Wrong/ incorrect information may lead to the cancellation of our candidature.
9. You are again cautioned that name, father's name, mother's name, date of birth, and matriculation Examination details should be filled exactly as recorded in the matriculation certificate. Your candidature may get cancelled in case of incorrect/ wrong information.

## Screenshots of One-time Registration Form



Candidate

Admin

Username (Registration Number) \*

Registration Number

Password (SSC Registration Password) \*

.....

Forgot Password

B8gBq

Refresh

Captcha \*

Captcha

Login

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New Candidate

## One Time Registration


**Personal Details**  
Candidate's Name,  
Identification, Contact


**Password Creation**  
Create New Password


**Additional Details**  
Candidate's  
Nationality, Address,  
Education


**Declaration**  
Candidate's Details,  
Confirmation

**Note**

Candidates must be very cautious while filling up One Time Registration (OTR) details. Your candidature may get cancelled in case incorrect or wrong information is furnished.

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One Time Registration  
Personal Details

1. Do you have a Aadhaar Card ? \*  
☒ Yes ☐ No

1.1. Enter Your Aadhaar Details (UID / VID) \*  
e.g. 926262627262  
Aadhaar Number should be same as mentioned in Aadhaar Card.  
a. Verify Aadhaar Details (UID / VID) \*  
e.g. 926262627262  
☐ I consent to the use of my Aadhaar data for authentication purposes by SSC. I understand that the authentication will be done using my Aadhaar number or biometric data and that my information will be processed and stored securely. I acknowledge that I have read and understood the Privacy Policy and Terms of Service of SSC.

Send OTP

2. Candidate Name (As per Matriculation Certificate) \*  
1. Candidate Name should be same as mentioned in Matriculation Certificate.  
2. Please enter name without any salutation (ie Sir/ Smt/ Mr/ Mrs/ Dr/ Prof).  
a. Verify Candidate Name (As per Matriculation Certificate) \*

3. Have you ever changed Name ? \*  
☐ Yes ☒ No  
a. New Name / Changed Name  
b. Verify New Name/Changed Name

4. Gender \*  
Select  
a. Verify Gender \*  
Select

5. Date Of Birth (DD-MM-YYYY) \*  
dd-mm-yyyy  
Date of Birth should be same as mentioned in Matriculation Certificate.  
a. Verify Date of Birth (DD-MM-YYYY) \*  
dd-mm-yyyy

6. Father's Name \*  
1. Father's Name should be same as mentioned in Matriculation Certificate.  
2. Please enter name without any salutation (ie Mr/ Smt/ Late/ Dr/ Prof etc).  
a. Verify Father's Name \*

7. Mother's Name \*  
1. Mother's Name should be same as mentioned in Matriculation Certificate.  
2. Please enter name without any salutation (ie Mrs/ Smt/ Late/ Dr/ Prof etc).  
a. Verify Mother's Name \*

8. Matriculation (10th class) Education Board \*  
Select  
Education Board of Matriculation Examination.  
a. Verify Matriculation (10th class) Education Board \*  
Select

9. Roll Number \*  
(1) Roll Number should be same as mentioned in Matriculation Certificate.  
(2) Only / and - are allowed , Please enter Roll number without any other special character(s).  
(3) If Roll Code is given in your Matriculation Certificate then enter "Roll Code - Roll No."  
a. Verify Roll Number \*

10. Year of Passing \*  
Select  
a. Verify Year of Passing \*  
Select

11. Highest Level of Education Qualification \*  
Select  
a. Verify Highest Level of Education Qualification \*  
Select

12. Candidate's Mobile Number \*  
OTP for verification will be sent to this mobile number

13. Candidate's Email ID \*  
OTP for verification will be sent to this Email ID  
Note : At least one of mobile or email OTP validation is required to proceed further.

Save & Next

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### One Time Registration

#### Personal Details

- Do you have a Aadhaar Card ? \*
 

☐ Yes ☒ No

  - Documents \*
 

Please Upload Name Proof (Aadhaar card, Voter ID card, PAN card, Driving License, Government ID card, Government service Identity card, Pension document.)

Choose File No file chosen

Please Upload DOB Proof (Birth certificate, School leaving certificate, Certificate of date of birth issued by a Gazetted officer, Aadhar card)

Choose File No file chosen

Please Upload Address Proof (Aadhaar card, Voter ID card, Driving License, A bank statement with an attested photograph of the applicant, Rent agreement, Income tax assessment order.)

Choose File No file chosen

Please Upload Photo

Choose File No file chosen

Please Upload Gender Proof (Aadhaar card, Voter ID card, Birth certificate, School leaving certificate.)

Choose File No file chosen
- Candidate Name (As per Matriculation Certificate) \*
 

1. Candidate Name should be same as mentioned in Matriculation Certificate.

2. Please enter name without any salutation (i.e. Shri/ Smt/ Mr/ Mrs/ Ms/ Dr/ Prof).

a. Verify Candidate Name (As per Matriculation Certificate) \*
- Have you ever changed Name ? \*
 

☐ Yes ☒ No

  - New Name / Changed Name
  - Verify New Name/Changed Name
- Gender \*
 

Select

a. Verify Gender \*

Select
- Date Of Birth (DD-MM-YYYY) \*
 

dd-mm-yyyy

Data of Birth should be same as mentioned in Matriculation Certificate.

a. Verify Date of Birth (DD-MM-YYYY) \*

dd-mm-yyyy
- Father's Name \*
 

1. Father's Name should be same as mentioned in Matriculation Certificate.

2. Please enter name without any salutation (i.e. Mr/ Smt/ Late/ Dr/ Prof etc).

a. Verify Father's Name \*
- Mother's Name \*
 

1. Mother's Name should be same as mentioned in Matriculation Certificate.

2. Please enter name without any salutation (i.e. Mrs/ Smt/ Late/ Dr/ Prof etc).

a. Verify Mother's Name \*
- Matriculation (10th class) Education Board \*
 

Select

Education Board of Matriculation Examination.

a. Verify Matriculation (10th class) Education Board \*

Select
- Roll Number \*
 

(1) Roll Number should be same as mentioned in Matriculation Certificate.

(2) Only / and - are allowed. Please enter Roll number without any other special character(s).

(3) If Roll Code is given in your Matriculation Certificate then enter "Roll Code - Roll No."

a. Verify Roll Number \*
- Year of Passing \*
 

Select

a. Verify Year of Passing \*

Select
- Highest Level of Education Qualification \*
 

Select

a. Verify Highest Level of Education Qualification \*

Select
- Candidate's Mobile Number \*
 

OTP for verification will be sent to this mobile number
- Candidate's Email ID \*
 

OTP for verification will be sent to this Email ID

Note : At least one of mobile or email OTP validation is required to proceed further.

Save & Next

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Search 

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Create New Password

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Candidate's nationality, address, education

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Your Registration Number

10000000459

**Note**

1. Basic details are saved. Registration is partial and it should be completed within 30 days failing which your data would be automatically deleted.
2. Registration number and One Time Password is shared on your mobile number and email id. Use it to sign in to your account.
3. To complete registration process, click "continue" to set a new password.

Continue

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**Personal Details**  
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Dear Candidate, This is Your First Login !  
**Please Set a New Password**

Registration Number \*

Old Password \*

New Password \*

Please Enter a Valid Password.

**Note**

- Password must be minimum 8 characters
- Include one or more uppercase letters
- Include one or more lowercase letters
- Include one or more number
- Include one or more special character
- Password must not contain spaces or tabs
- Password must not exceed 25 characters
- Use only allowed special characters: @ # \$ % ^ & + = ! \* ? \_ -
- Password must not contain repeated characters (e.g., aaa, 1111)
- Password must not be all numbers
- Password must not be all alphabets

Confirm Password \*

**Security Questions**

**Note**

- Security Questions allow you to regain entry to your account if you have forgotten your password and no longer have access to the email or Mobile number associated with your account.

Security Question: 1 \*

Answer \*

Security Question: 2 \*

Answer \*

Reset Save & Next


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One Time Registration  
Additional Details

1. Category \*

EWS

a. Verify Category \*

EWS

2. Nationality \*

Citizen of India

3. Contact Details For Other Nationals

4. Visible Identification Marks \*

MOLE ON NOSE

5. Are you Person With Benchmark Disability (PwBD)? \*

☐ Yes ☒ No

a. Type of Disability

Note  
VH : Blindness and Low vision  
HH : Deaf and hard of hearing  
OH : Locomotor disability, including cerebral palsy, leprosy cured, dwarfism, acid attack, victims, & muscular dystrophy  
Others : Autism, intellectual disability, specific learning disability & mental illness, multiple disabilities from amongst persons under the above mentioned clauses including deaf-blindness.

b. Disability Certificate Number

6. Permanent Address \*

a. Address \*

b. State/UT \*

Select

c. District \*

Select

d. Pin Code \*

7. Is Present Address same as Permanent Address? \*

☐ Yes ☒ No

a. Address \*

b. State/UT \*

Select

c. District \*

Select

d. Pin Code \*

Save & Next

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**One Time Registration**  
**Declaration**

1. I hereby declare that the information given by me in this form is true, complete and correct to the best of my knowledge and belief.  
2. I understand that in the event of any information being found false or incorrect at any stage, my candidature/ appointment is liable to be cancelled/terminated.

☐ I Agree for the above Terms & Conditions

 [Preview OTR](#)

[Declare](#)



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**Part-II (Online Application Form)****Instructions for filling the Online Application Form: -**

1. Before proceeding with filling of the Online Application Form, keep the following preparation/ details/data ready:
  - a. The application module has been designed to capture a photograph of the candidate filling up the application form. The candidates should ensure that the photograph captured is clear, without cap or spectacles, and with a full frontal view. The specimens of acceptable/not acceptable photographs are given in **Annexure-V**. In case the photograph captured is not as per acceptable specimen, the candidates are advised to recapture the photograph. Applications with photographs not in accordance with the acceptable specimen are liable to be rejected. The appearance of a candidate in the Examination should be as per the photograph in the application form. Candidates are advised to follow the following instructions while capturing live photographs: -
    - (i) Find a place with good light and a plain background.
    - (ii) Ensure the Camera is at eye level before taking the photo.
    - (iii) Position yourself directly in front of the camera and look straight ahead.
    - (iv) Ensure that your face is fully inside the prescribed area delineated by the camera and that it is neither too close nor too far. It should cover the area fully, and no part of the face should be outside the area delineated by the camera.
    - (v) Candidates shouldn't wear a cap, mask or glasses/ spectacles while capturing the photo.

Candidates, who are unable to capture their photo through a camera, are advised to use the QR code provided at S. No. 1 of Upload Documents for downloading the app for Android Mobile Phones from the Google Play Store to capture their photos through mobile devices. The photo should be without a cap, without spectacles and a frontal view of the face should be visible. Applications with photographs not in accordance with the acceptable specimen [**Annexure-III (4/4)**] are liable to be rejected. Specimens of Photographs acceptable/ not acceptable are given in **Annexure-III (4/4)**.

- b. The scanned signature should be in JPEG/ JPG format (10 to 20 KB). The image dimension of the signature should be about 6.0 cm (width) x 2.0 cm (height). Online Application Forms with blurred signatures will be rejected summarily.

**However, the Online Application Form of the Candidates who opt for Aadhaar Authentication will not be rejected on the ground that the photograph and/or signature uploaded by the candidate are not as per the prescribed standards.**

2. Log in to the online system through your '**Registration Number**' and Password.
3. Click the 'Apply' link in the 'Constable (Executive) Male and Female in Delhi Police Examination, 2025' Section under the 'Live Examination' Tab.
4. Information in columns at S. No. 1 to 18 will be filled in automatically from your One-time Registration Data which is non-editable.
5. S. No. 19 - Indicate your Highest Educational Qualification.

6. S. No. 20 - Indicate the details of Qualifying Educational Qualification (As per Para No. 5.11 (ESM), 7.1 & 7.2 of the Notice of Examination).
  - a. S. No. 20.1 - Indicate your Educational Qualification (EQ) Status.
  - b. S. No. 20.2 - Indicate the Passing year.
  - c. S. No. 20.3 - Indicate the State/UT of the Board.
  - d. S. No. 20.4 - Indicate the Name of the Board.
  - e. S. No. 20.5 - Indicate your Roll Number.
  - f. S. No. 20.06 - Indicate your Percentage (Candidates who do not have their percentage mentioned on their mark sheet due to COVID-19 or any other reasons for the years 2020 and 2021 can enter **NA**).
  - g. S. No. 20.7 - Indicate your CGPA if applicable.
7. S. No. 21 – Select ‘Yes’ if you belong to a caste under OBC category. This relaxation is admissible for those castes notified in the Central List and the List issued by the Government of NCT of Delhi (Refer to **para 6.2** of the Notice).
8. S. No. 22 – If you are an Ex-serviceman (ESM) or serving in the Armed Forces, fill in the required information. Wards of Ex-Servicemen are not treated as Ex-Servicemen and, therefore, they should select ‘No’.
  - a. S. No. 22.1 - Indicate the date of joining the Armed Forces.
  - b. S. No. 22.2 - Indicate the date of Discharge/likely date of Discharge from the Armed Forces.
  - c. S. No. 22.3 - Indicate the length of service in the Armed Forces.
  - d. S. No. 22.4 - Indicate ‘YES’ if you have already joined a civil post by availing the benefit of reservation for Ex-serviceman (ESM) (Refer to para 5.3 of the Notice of Examination).
9. S. No. 23 – Select ‘Yes’ if you are eligible for special quota as ESM for Delhi Police (Refer to para 3.1 of the Notice of Examination).
10. S. No. 24- Select ‘Yes’ if you are a ‘Departmental Candidate’ of Delhi Police (Refer to para 5.5 of the Notice of Examination).
11. S. No. 25 – Select ‘Yes’ if you are a ‘Widow/ Divorced/ Judicially separated’ woman.
12. S. No. 26 – Select ‘Yes’ if you are the son/ daughter of the serving, retired or deceased personnel/ Multi-Tasking Staff of Delhi Police.
13. S. No. 27 – Select ‘Yes’ if you have represented a State at the National level or the country at the international level in sports during the preceding 3 Years from the closing date of receipt of online application.
14. S. No. - 27.1: Select the discipline of your sport.
15. S. No. 28 - Select ‘Yes’ if you are seeking age relaxation.
  - a. S. No. 28.1 - Select the appropriate age-relaxation code (Refer to para 5.1 of the Notice of Examination).
16. S. No. 29 - Give your preference for Examination Centres. You may choose three Examination Centres across the country. The choice for all three Centers must be given in order of preference. (Refer to para 11.1 of the Notice of Examination)
17. S. No. 30 - Select ‘Yes’, if you are an NCC Certificate Holder (Refer to para 7.7 of the Notice of Examination).



- S. No. 30.1 - Provide the details of the NCC Certificate (as types of NCC certificates).
18. S. No. 31 - Select 'Yes', if you possess Degree/ Post Graduate Diploma awarded by the Rashtriya Raksha University (RRU) (Refer to para 7.8 of the Notice of Examination).
- S. No. 31.1 - Provide the name of the class obtained in Degree/ Post Graduate Diploma.

**Upload Photograph & Signature (Instructions to candidates for uploading signatures are given in Annexure-III): -**

19. Upload your live Photograph without spectacles/cap as specified below:
- Find a place with good light & plain background.
  - Ensure the camera is at your eye level before capturing the photo.
  - Position yourself directly in front of the camera and look straight.
  - Ensure that your face is fully inside the red rectangular area delineated by the camera and that it is neither too close nor too far. It should cover the area fully and no part of the face should be outside the rectangle.
  - Candidate must not wear a cap, mask or glasses/spectacles while capturing the photo.
  - In no case should the candidate capture the photographs of his/her pre-existing photographs. All such Online Application Forms where the photographs of his/her pre-existing photographs are captured will be rejected. However, the Online Application Form of candidates submitted through the Aadhaar-Based Authentication process will not be rejected on such grounds.
  - Do not wear earphones or any device while capturing Photos.
20. Upload your signature as specified below: -
- Allowed image size: 10KB to 20KB in JPEG/ JPG Format.
  - Image Dimension: About 6.0 cm (width) X 2.0 cm (height).
  - Online Application Form with Blurred/ Miniature signatures will be rejected. However, the Online Application Form of candidates submitted through the Aadhaar-Based Authentication process will not be rejected on such grounds.
  - Signature should be horizontally aligned.
  - Samples of acceptable and rejected signatures are provided in **Annexure-III (2/4)**.
21. Go through the declaration carefully and click on the "I agree" check box if you accept the same. Fill up the Captcha code.
22. Preview and verify the information provided by you. If you want to modify any entry, click on the 'Edit/ Modify' button and make the requisite corrections before proceeding further. When you are satisfied that the information is correctly filled, preview and verify the information and submit the Online Application Form. You will not be able to make any correction(s) to the Online Application Form after the final submission of the Online Application Form.
23. Proceed to make the fee payment if you are not exempted from payment of the fee.
24. Fee can be paid through online mode only, such as BHIM UPI, Net Banking, by using Visa, Mastercard, Maestro, or RuPay Debit cards. Refer to Para. 9 of the Notice of Examination for further information on the payment of the fee.
25. When the Online Application Form is successfully submitted, it will be accepted 'Provisionally' and the status of the Online Application Form will be indicated as 'Application Received (Contents Not Verified)'. Candidate should take a printout of the Online Application Form for their own records.

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Online Application Form

## Constable (Executive) Male and Female in Delhi Police Examination, 2025

Instructions to follow

- Read the [Notice of Examination](#) carefully.
  - Please be careful and provide correct details in the Online Application Form.
  - For applying, the candidate is not required to have a pre-existing photograph of himself/ herself. The Online Application Module has been designed to capture a photograph of the candidate filling up the Online Application Form. For this purpose, the candidate has to stand/ sit before the camera when prompted by the application module and follow the instructions.
  - The photograph can be captured using a webcam or smartphone.
  - The candidate should also have a scanned copy of his/ her signature in JPEG/ JPG format (10 to 20 KB). Image dimension of the signature should be about 6.0 cm (width) x 2.0 cm (height). Online Application Form with blurred/ miniature signature will be rejected.
  - Fee can be paid only through online payment modes, namely BHIM UPI, Net Banking, or by using Visa, Master Card, Maestro, or RuPay, Debit Card.
- कृपया परीक्षा-विज्ञप्ति को ध्यानपूर्वक पढ़ें।
  - कृपया सावधानी बरतें और आवेदन में सही जानकारी दें।
  - आवेदन करने हेतु, अभ्यर्थी को उसके पहले से खींचे गए फोटो की आवश्यकता नहीं है। आवेदन मॉड्यूल को आवेदनपत्र भरने वाले अभ्यर्थी का फोटो लेने के लिए डिजाइन किया गया है। इस प्रयोजनार्थ अभ्यर्थी को मॉड्यूल द्वारा संकेत दिए जाने पर कैमरे के सामने खड़े होना/ बैठना होगा और निर्देशों का पालन करना होगा।
  - फोटो वेबकैम अथवा स्मार्टफोन का प्रयोग कर खींचा जा सकता है।
  - अभ्यर्थी को जेपीईजी / जेपीजी प्रारूप (10 से 20 केबी) में अपने हस्ताक्षर की स्कैन की हुई प्रति भी रखनी चाहिए। हस्ताक्षर की छवि का आयाम लगभग 6.0 सेमी (चौड़ाई) X 2.0 सेमी (ऊँचाई) होना चाहिए। धुंधले/लघु हस्ताक्षर वाले आवेदन स्वीकार नहीं किए जाएंगे।
  - शुल्क का भुगतान ऑनलाइन भुगतान मोड के ज़रिए, यथा भीम यूपीआई, नेट बैंकिंग अथवा वीजा, मास्टरकार्ड, मेस्ट्रो अथवा रूपे, डेबिट कार्ड का प्रयोग करके ही किया जा सकता है।

Fill Form &gt;

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## a. Candidate Information:

### 1.1. Personal Details:

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Staff Selection Commission



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Candidate Information

2

Additional Information

3

Upload Documents

4

Preview Form

5

Submit Form

←

Candidate Dashboard

>

Post Details

Personal Details

Note: Information in columns at S No-1 to 18 will be filled automatically from your One-time Registration Data which is non-editable. However, if you want to modify any of the One-time Registration details, click on 'Edit Registration Details' button provided at the righthand top corner of 'Candidate Dashboard' and make suitable corrections before proceeding further.

1. Candidate's Name: (As per the Matriculation Certificate)

2. New / Changed Name:

3. Father's Name:

4. Mother's Name:

5. Date of Birth (DD/MM/YYYY) (As per the Matriculation Certificate):

6. Age as on 01/01/2025:

7. Gender:

8. Category:

9. Whether a Person with Benchmark Disability (PwBD)?

undefined

9.1. If Yes, Type of Disability:

10. Nationality:

11. Visible Mark of Identification:

12. Matriculation (10<sup>th</sup> Class) Examination Board:

13. Matriculation (10<sup>th</sup> Class) Year of Passing

14. Matriculation (10<sup>th</sup> Class) Roll No.:

15.1. Permanent Address:

15.2. State:

15.3. District:

15.4. PIN Code:

16.1. Correspondence Address:

16.2. State:

16.3. District:

16.4. PIN Code:

17. Email:

18. Mobile Number:

Next

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## 1.2.Education Details:

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**Staff Selection Commission**

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[←](#) [Candidate Dashboard](#) > [Education Detail](#)

### Education Details

19. Highest Educational Qualification: \*

Select

Essential Qualification

20. Details of Qualifying Educational Qualification: \*

Select

Please refer to Para 5.11 (ESM) and Para 7 of the Notice of Examination

20.1. EQ Status: \*

Select

20.2. Passing Year: \*

Select

20.3. State/ UT of Board: \*

Select

20.4. Name of Board: \*

Select

20.5. Roll Number: \*

Enter roll no here...

20.6. Percentage:

Enter percentage here...

20.7. CGPA:

Enter CGPA here...

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## b. Additional Information:

### 2.1. Additional Information-I:

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Education Details

2

Additional Information

Additional Information-I

Additional Information-II

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[← Candidate Dashboard](#) > [Additional Information-I](#)

### Additional Information-I

21. Do you possess OBC Category certificate notified in the Central list or by the Govt. of NCT of Delhi? \*

Please refer to the Notice of Examination, Para No. 6.2

☒ Yes ☐ No

22. Whether you are an Ex-Servicemen (ESM) or serving in the Armed Forces? \*

☐ Yes ☒ No

23. Whether eligible for special quota as ESM for Delhi Police? \*

Please refer to the Notice of Examination, Para No. 3.1

☒ Yes ☐ No

24. Are you a Departmental Candidate of Delhi Police? \*

Please refer to the Notice of Examination, Para No. 5.5

☒ Yes ☐ No

Verify whether you are a Departmental Candidate of Delhi Police:

☒ Yes ☐ No

25. Whether a widow/ divorced/ judicially separated woman? \*

☐ Yes ☐ No

26. Whether son/ daughter of serving, retired or deceased personnel/ Multi Tasking Staff of Delhi Police? \*

☒ Yes ☐ No

27. Have you represented a State at the National level or the country at the international level in sports during the preceding 3 years from the closing date of receipt of Online Application Form? \*

☒ Yes ☐ No

27.1. Please select the discipline of your sport: \*

Archery

28. Whether seeking Age Relaxation? \*

☒ Yes ☐ No

Note: In case no age relaxation is applicable, please select 'No'.

28.1. If Yes, Age Relaxation Code: \*

Select

Please refer to the Notice of Examination, Para No. 5.1

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## 2.2. Additional Information-II:

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Additional Information-II

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Additional Information-II

29. Preference of Examination Centres: \*

Please refer to the Notice of Examination, Para No. 11.1

Preference 1:

Select

Preference 2:

Select

Preference 3:

Select

30. Are you a National Cadet Corps (NCC) Certificate holder? \*

Please refer to the Notice of Examination, Para No. 10.1

☒ Yes ☐ No

Verify whether you are a NCC Certificate holder:

☒ Yes ☐ No

30.1. Type of the NCC Certificate \*

Select

Confirm Type of NCC Certificate:

Select

31. Do you possess Degree/ Post Graduate Diploma awarded by the Rashtriya Raksha University (RRU)? \*

Please refer to the Notice of Examination, Para No. 7.8

☒ Yes ☐ No

31.1. Indicate the name of the class obtained in Degree/ Post Graduate Diploma: \*

Select

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### c. Upload Photo & Signature:

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[← Candidate Dashboard](#) > [Upload Photograph & Signature](#)

### Upload Photograph & Signature

To download the app from the play store, scan the below QR code



2. Capture Your Photograph

**Instructions:**

- Find a place with good light and plain background.
- Ensure the camera is at your eye level before capturing the photo.
- Position yourself directly in front of camera and **look straight**.
- Ensure that your **face is fully inside the red rectangular area** delineated by the camera and that it is neither too close nor too far. It should cover the area fully and no part of the face should be outside the rectangle.
- Candidates **shouldn't wear a cap, mask or glasses / spectacles** while capturing the photo.
- In no case should the candidate capture the photographs of his/her pre-existing photograph. All such applications where the photographs of his/her pre-existing photograph is captured will be rejected.
- Do not wear earphones or any device while capturing photo.**

 [Capture Live Photo](#)

3. Upload Your Signature \*

**Instructions:**

- Please read the advisory to Candidates with respect to photo and signature and common causes of rejection.**  
[Click here to read](#)
- Allowed image size: 10 KB to 20 KB in JPEG / JPG format.
- Image dimensions: about 6.0 cm (width) X 2.0 cm (height) at a resolution of 300 DPI.
- Application with blurred / miniature signature will be rejected.
- Signature should be horizontally aligned.

 [Upload Signature](#)

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**Instructions to Candidates for uploading of signatures**

- 1) The major reasons for rejection of signatures are “miniature” signatures. Candidates are advised to cut the box and then sign within the box such that signature occupies at least 80% of the box.

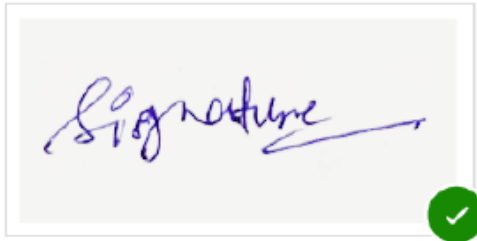


Cut the box & Sign within the box

- 2) Samples of acceptable and rejected signatures are provided on the next page(Pg No 2). Candidates are advised to review these examples to understand which signatures will be accepted by the Commission and which ones may be rejected.

## Signature

### 1. Good For Approval



### 2. Rejected



3) The major reasons for rejection photographs are :

- (i) Photo without plain background.
- (ii) Candidates wearing caps
- (iii) Candidates taking photos without shirts.
- (iv) Photo not sufficiently bright.
- (v) Photo is blurred

Candidates are advised to follow the instructions while capturing the photo that is displayed on the Website especially ensure plain background and photo is captured in well-lit area.

4) Samples of acceptable and rejected photographs are provided on the next page (**Page No 4**). Candidates are advised to review these examples to understand which photographs will be accepted by the Commission and which ones may be rejected.

## Photograph

### 1. Good For Approval



### 2. Rejected



**PROFORMA OF CERTIFICATE FOR EMPLOYED PERSONNEL**

It is informed that Shri/ Kum./Smt. .... working as ..... (Rank) in ..... (Unit/ Office) has applied for the post of ..... as advertised by ..... (name of recruiting agency) vide Advt. No..... dated .....

2. I hereby, with the information available, verify in respect of Shri/ Kum./ Smt. .... (Name) No..... (Rank), as follows: -

- i. He/ She will be completing the prescribed period of engagement of ..... Years (in words) for acquiring Ex-servicemen status, subject to fulfilment of other conditions, on ..... (date). Shri/ Kum./ Smt. .... shall complete..... years of service (in words) at the time of leaving of military service.
- ii. He/ She will be released on selection to the posts.

Commanding Officer

Place: (Signature)

Dated:

Office Seal

**FORM OF UNDERTAKING TO BE GIVEN BY CANDIDATES APPLYING FOR CIVIL  
POSTS UNDER EX-SERVICEMEN CATEGORY**

I understand that if selected based on the Recruitment Examination to which this Application Form relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to ex-servicemen in terms of the Ex-servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979, as amended from time to time.

2. I also understand that as per the DoP&T OM No.36034/1/2014-Estt.(Res.) dated 14.8.2014, if I apply for various vacancies before joining any civil employment, I can avail of the benefit of reservation as Ex-servicemen for any subsequent employment provided that to avail of this benefit, as soon as I join any civil employment, I should give self-declaration/undertaking to the concerned employer about date-wise details of application for various vacancies for which I had applied for before joining the initial civil employment, in respect of vacancies which are filled on direct recruitment and wherever reservation is applicable to the Ex-Servicemen.

**UNDERTAKING TO BE GIVEN BY THE EX-SERVICEMEN**

I ....., bearing Roll No.....,  
appearing for the Document Verification of the .....  
Examination, 20....., do hereby undertake that:

- (a) I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen Re-employment in Central Civil Services and Posts Rules, 1979, as amended from time to time.
- (b) I have not joined the Government job on civil side (including Public Sector Undertakings, Autonomous Bodies/ Statutory Bodies, Nationalized Banks, etc.) in Group 'C' and 'D' posts on regular basis after availing of the benefits of reservation given to ex-serviceman for re-employment; or
- (c) I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as .....on..... in the office of ..... I hereby undertake that I have submitted the self-declaration/ undertaking to my current employer about date wise detail of the application for the above mentioned Examination for which I had applied for before joining the present civil employment; or
- (d) I have already availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as ..... on..... in the office of ..... Therefore, I am not eligible for the benefit of reservation provided to ex-servicemen;

I hereby declare that the above statements are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/ appointment is liable to be cancelled/ terminated.

Signature: .....  
Name: .....  
Roll Number: .....  
Date: .....  
Date of appointment in Armed Forces: .....  
Date of Discharge: .....  
Last Unit/ Corps: .....  
Mobile Number: .....  
Email ID: .....



**FORMAT FOR SC/ ST CERTIFICATE**

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education.

**(The Form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)**

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town/\* \_\_\_\_\_ in \_\_\_\_\_ District/Division \* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ belongs to the Caste/Tribes \_\_\_\_\_ which is recognized as a Scheduled Castes/Scheduled Tribes\* under:-

The Constitution (Scheduled Castes) order, 1950\* The Constitution (Scheduled Tribes) order, 1950\*  
The Constitution (Scheduled Castes) Union Territories order, 1951\* The Constitution (Scheduled Tribes) Union Territories Order, 1951\*

(As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Re-organisation Act, 1960 the Punjab Re-organisation Act, 1966, the State of Himachal Pradesh Act 1970 and the North-Eastern Area(Re-organisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order, (Amendment) Act, 1976)

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956@

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959@ as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976@

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962@ The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@

The Constitution (Puducherry) Scheduled Castes Order 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @

The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @

The Constitution (Nagaland) Scheduled Tribes Order, 1970 @

The Constitution (Sikkim) Scheduled Castes Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@27

The Constitution (SC) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@

The Constitution (ST) orders (Second Amendment) Act, 991@

The Constitution (ST) orders (Amendment) Ordinance 1996.

The Scheduled Caste and Scheduled Tribes Orders(Amendment)Act,2002

The Constitution (Scheduled Caste) Orders (Amendment) Act,2002

The Constitution (Scheduled Caste and Scheduled Tribes) Orders (Amendment) Act,2002

The Constitution (Scheduled Caste) Order (Amendment) Act,2007

% 2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

2. This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati \_\_\_\_\_ Father/mother \_\_\_\_\_ of Shri/Srimati/Kumari\* \_\_\_\_\_ of village/town\* \_\_\_\_\_ in \_\_\_\_\_ District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belong to the \_\_\_\_\_ Caste/Tribe which is recognized as a Scheduled Caste/ Scheduled Tribe in the \_\_\_\_\_ State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_.

3. Shri/Shrimati/Kumari and /or\* his/her\* family ordinarily reside(s) in village/town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* \_\_\_\_\_ of the State/Union Territory\* of \_\_\_\_\_.

Signature \_\_\_\_\_  
\*\* Designation \_\_\_\_\_  
(with seal of office)

Place  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* Please delete the words which are not applicable

@ Please quote specific Presidential Order

% Delete the paragraph which is not applicable.

NOTE

: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

\*\*

List of authorities empowered to issue Caste/Tribe Certificates:

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Dy.Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.

(ii)Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii)Revenue Officers not below the rank of Tehsildar.

(iv)Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**(Form of Certificate to be produced by Other Backwards Classes)**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/ town \_\_\_\_\_ in District/Division \_\_\_\_\_ in the State/ Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. \_\_\_\_\_ dated \_\_\_\_\_. Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State/Union Territory. This is also to certify that he/she does not belong to the persons/ sections (Creamy Layer) mentioned in Column 3 of the Scheduled to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt (SCT) dated 8.9.1993\*\*.

District Magistrate

Deputy Commissioner etc.

Dated:

Seal:

---

\* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**Government of.....**

**(Name & Address of the authority issuing the certificate)  
INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY  
ECONOMICALLY WEAKER SECTIONS**

**Certificate No.** \_\_\_\_\_

**Date:** \_\_\_\_\_

**VALID FOR THE YEAR** \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post. Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her family\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/ Smt/ Kumari \_\_\_\_\_ belongs to the

Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Recent Passport size  
attested photograph of  
the applicant

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

**FORM OF CERTIFICATE TO BE SUBMITTED BY THOSE CANDIDATES WHO INTEND  
TO AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT**

Certified that Shri \_\_\_\_\_ S/o Shri \_\_\_\_\_ is permanent resident  
of village \_\_\_\_\_, Tehsil/Taluka \_\_\_\_\_ District \_\_\_\_\_ of  
\_\_\_\_\_ State.

2. It is further certified that:

- \* Candidates falling in the categories of Garhwalis, Kumaonis, Dogras, Marathas and candidates belonging to the State/ UT of Assam, Himachal Pradesh, Jammu & Kashmir, Ladakh.
- \* Candidates hailing from the North Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim and Tripura and candidates hailing from Gorkha Territorial Administration (GTA) comprising of the three Sub-Divisions of Darjeeling District namely Darjeeling, Kalimpong and Kurseong and includes the following “Mouzas” Sub-Division of these districts:  
  
(1) Lohagarh Tea Garden, (2) Lohagarh Forest, (3) Rangmohan, (4) Barachenga, (5) Panighata, (6) Chota Adalpur, (7) Paharu, (8) Sukna Forest, (9) Sukna Part-I, (10) Pantapati Forest-I, (11) Mahanadi Forest, (12) Champasari Forest, (13) Salbari Chhat Part-II, (14) Sitong Forest, (15) Sivoke Hill Forest, (16) Sivoke Forest, (17) Chhota Chenga, (18) Nipania.

Signature

District Magistrate / Sub-Division Magistrate / Tehsildar

Date:

Place:

\* Delete whichever is not applicable.

**SPORTSPERSONS OF GAMES/ SPORTS ELIGIBLE FOR AGE  
RELAXATION.**

1. Archery
2. Athletics
3. Badminton
4. Basketball
5. Boxing
6. Cricket
7. Cycling
8. Equestrian
9. Football
10. Gymnastics
11. Hockey
12. Judo
13. Kabaddi/ Circle Kabaddi/ Beach Kabaddi
14. Karate
15. Kho-Kho
16. Swimming
17. Shooting
18. Table Tennis
19. Tennis
20. Triathlon
21. Volleyball
22. Wrestling
23. Weightlifting



(For representing a State in India in a National Competition  
in one of the recognized Games/Sports)

STATE ASSOCIATION OF \_\_\_\_\_ IN THE  
GAME OF \_\_\_\_\_

(AFFILIATED WITH STATE OLYMPIC ASSOCIATION)

*Passport size  
photograph  
duly signed  
by issuing  
authority.*

Certificate to meritorious sportsman for employment to  
Groups 'C' and 'D' Services under the Central Government

Certified that Shri/Smt./Kumari \_\_\_\_\_ son/wife/daughter of  
Shri \_\_\_\_\_, Date of birth \_\_\_\_\_ resident of \_\_\_\_\_ (complete  
address) represented the State of \_\_\_\_\_ in the game/championship of  
\_\_\_\_\_ in \_\_\_\_\_ in the National Competition/Tournament  
held at \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_.  
The position obtained by the individual/team in the above said Competition/Tournament  
was \_\_\_\_\_.

The Certificate has been issued on the basis of record available in the Office of State Association  
of \_\_\_\_\_.

Place \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Name of State Association/ Federation \_\_\_\_\_

Address \_\_\_\_\_

Seal \_\_\_\_\_

Designation \_\_\_\_\_

Name of the State Association/federation \_\_\_\_\_

**Note:** This certificate will be valid only when signed personally by the Secretary of the State  
Association.

**ANNEXURE-C**

(For representing India in an International Competition  
in one of the recognized Games/Sports)

NATIONAL FEDERATION/NATIONAL ASSOCIATION  
OF \_\_\_\_\_

(AFFILIATED WITH INDIAN OLYMPIC ASSOCIATION)

*Passport size  
photograph  
duly signed  
by issuing  
authority.*

Certificate to meritorious sportsman for employment to  
Group 'C' and 'D' Services under the Central Government

Certified that Shri/Smt./Kumari \_\_\_\_\_ son/wife/daughter of  
Shri \_\_\_\_\_ Date of birth \_\_\_\_\_ resident of \_\_\_\_\_ (complete address)  
represented the Country in the game/championship of \_\_\_\_\_ in  
\_\_\_\_\_ Competition/Tournament held at \_\_\_\_\_  
from \_\_\_\_\_ to \_\_\_\_\_.

The position obtained by the individual/team in the above said Competition/Tournament  
was \_\_\_\_\_.

The Certificate has been issued on the basis of record available in the Office of National  
Federation/National Association of \_\_\_\_\_.

|      |                                            |
|------|--------------------------------------------|
|      | Place _____                                |
|      | Date _____                                 |
| Name | Signature _____                            |
|      | Designation _____                          |
|      | Name of State Association/Federation _____ |
|      | Address _____                              |
|      | Seal _____                                 |

**Note:** This certificate will be valid only when signed personally by the Secretary, National  
Federation/National Association.

**CERTIFICATE SHOWING THE CANDIDATE AS WARD OF  
SERVING/RETIRED/ DECEASED POLICE PERSONNEL OR MULTI-  
TASKING STAFF OF DELHI POLICE.**

It is certified that Shri/ Smt. \_\_\_\_\_ (name of the Police Personnel/ MTS) Rank \_\_\_\_\_ Range/Constabulary No. /PIS No. \_\_\_\_\_ is serving/retired/deceased since/ on \_\_\_\_\_ in/from \_\_\_\_\_ Distts./Units. His/ Her son/un-married daughter \_\_\_\_\_ (name) want to appear in the test for recruitment of Constable in Delhi Police provisionally.

Signature of DCP/ADDL.DCP/ACP/HQ \_\_\_\_\_  
of concerned District/Units.  
(Name & Designation of the Officer with seal)

Dated \_\_\_\_\_.

**CERTIFICATE SHOWING THE CANDIDATE AS DEPARTMENTAL CANDIDATE**

It is certified that Shri/ Smt. \_\_\_\_\_ (Name of Police Personnel), Range/Constabulary/Belt No. \_\_\_\_\_ and PIS No. \_\_\_\_\_ was enlisted in Delhi Police on \_\_\_\_\_ and has completed three years of continuous service in the present rank/ department. He/ she is presently posted in \_\_\_\_\_ District/ Units of Delhi Police and wish to appear in the test for recruitment of Constable (Exe.) Male/ Female in Delhi Police provisionally. It is also clarified that he/ she has completed the period of probation satisfactorily on \_\_\_\_\_ and during his/ her service, he/ she has been awarded \_\_\_\_\_ No. of Major and \_\_\_\_\_ No. of Minor punishments. At present no DE/ PE/ Criminal case is pending against him/ her as per record (if yes mention the present status thereon).

Signature of DCP/Addl. DCP/ACP/HQ  
of concerned District/Units.

(Name & Designation of the Officer with seal)

Dated \_\_\_\_\_.

**Note:** A 'Departmental Candidate' means Bandsman, Bugler, Mounted Constable, Dispatch Rider, Driver, Dog-Handler and Multi-Tasking Staff enlisted in Delhi Police with a minimum of three years continuous service in Delhi Police **on the closing date of receipt of Online Application Form** and who otherwise fulfils all educational and other physical qualifications.

**Essential Educational Qualification Code**

| <b>Educational Qualification</b>                            | <b>Code</b> |
|-------------------------------------------------------------|-------------|
| Matriculation/ 10 <sup>th</sup> Class Pass                  | 01          |
| Intermediate/ Higher Secondary/ 10+2                        | 02          |
| Certificate                                                 | 03          |
| Diploma                                                     | 04          |
| BA                                                          | 05          |
| BA (Hons.)                                                  | 06          |
| B. Com.                                                     | 07          |
| B.Com. (Hons.)                                              | 08          |
| B.Sc.                                                       | 09          |
| B.Sc. (Hons.)                                               | 10          |
| B. Ed.                                                      | 11          |
| LLB                                                         | 12          |
| BE                                                          | 13          |
| B. Tech                                                     | 14          |
| AMIE (Part A & Part B)                                      | 15          |
| B.Sc. (Engg.)                                               | 16          |
| BCA                                                         | 17          |
| BBA                                                         | 18          |
| Graduation issued by Defence (Indian Army, Air Force, Navy) | 19          |
| B. Lib.                                                     | 20          |
| B. Pharm.                                                   | 21          |
| ICWA                                                        | 22          |
| CA                                                          | 23          |
| PG Diploma                                                  | 24          |
| MA                                                          | 25          |
| M.Com.                                                      | 26          |
| M. Sc.                                                      | 27          |
| M.Ed.                                                       | 28          |
| LLM                                                         | 29          |
| ME                                                          | 30          |
| M. Tech.                                                    | 31          |
| M. Sc. (Engg.)                                              | 32          |
| MCA                                                         | 33          |
| MBA                                                         | 34          |
| Others                                                      | 35          |

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